



District of Chetwynd **Council Agenda**

Date: January 6, 2014

Time: 4:30 p.m.

Place: Council Chambers

Regular Council Meeting

1. Call to Order and Opening Prayer

2. Adoption of the Agenda

3. Minutes

M-1 Minutes of the Regular Council Meeting held on December 16, 2013

4. Delegations & Presentations

Nil

5. Bylaws

B-1 "District of Chetwynd Council Remuneration and Benefits Bylaw No. 992, 2014" requires FIRST, SECOND and THIRD readings

6. Committee Reports and Liaison Reports

CR-1 Regional District Report - Mayor Nichols

CR-2 Community Improvements Committee Report - Councillor Vezina

CR-3 Finance Strategy Committee Report - Councillor Nicholson

CR-4 Health Services Committee Report - Councillor Pfanner

CR-5 Public Works Committee Report - Councillor Brownlee

CR-6 Water & Sewer Task Group Report - Councillor Weisgerber

CR-7 Mayor's Report

7. Correspondence – Discussion

CD-1 Email from North Central Local Government Association dated December 17, 2013 re: White Paper Consultation on Disability Guidelines

CD-2 Bylaw Referral Form from Peace River Regional District dated December 11, 2013 re: OCP/Zoning By-law No. 2102 & 2103

CD-3 Letter from Minister Mary Polak, Ministry of Environment dated December 3, 2013 re: Northeast Air Quality Monitoring Initiative

8. Correspondence – Information

CI-1 Letter from Minister Rich Coleman, Minister Responsible for Housing and Deputy Premier dated November 27, 2013 re: Thank you for meeting with him at Union of British Columbia Municipalities Convention

CI-2 Copy of letter from Minister Coralee Oakes, Ministry of Community, Sport and Cultural Development to Councillor Bruce Christensen, North Central Local Government Association (NCLGA) dated December 2, 2013 re: NCLGA's resolutions

CI-3 Email from Northern BC Tourism dated December 13, 2013 re: News from Northern BC Tourism

CI-4 The Compass dated December 11, 2013

CI-5 The Compass dated December 18, 2013

CI-6 Email from Federation of Canadian Municipalities dated December 12, 2013 re: Canada Post to phase out home delivery

CI-7 Email from Federation of Canadian Municipalities dated December 13, 2013 re: FCM News - Week of December 9, 2013

CI-8 Email from Coastal Gas Link dated December 16, 2013 re: Coastal Gas Link Project Activity Update #12

CI-9 Email from Prince Rupert Gas Transmission dated December 17, 2013 re: Prince Rupert Gas Transmission Project - Project Activity Update #7 (December 2013 - January 2014)

CI-10 Letter from TransCanada dated December 24, 2013 re: TransCanada Pipelines Information Sharing

9. Correspondence – Information Items

CII I-1 – I-20

10. Reports – Discussion

RD-1 Riverhouse Restaurant Lounge - Development Permit [*Administration*]

RD-2 Temporary Use Permit Applications - 4821 South Access Road and 4467 and/or 4447 - 53 Avenue SE [*Administration*]

11. Reports – Information

RI-1 December Accounts Payable Cheque List [*Finance*]

12. New Business

Nil

13. Public Question Period

14. Adjournment

Next Regular Meeting

Date: January 20, 2014

DISTRICT OF CHETWYND

Minutes of the Regular Council Meeting

Date: December 16, 2013
Time: 4:30 p.m.
Location: Council Chambers

Present: Mayor Nichols
Coun. Brownlee
Coun. Galbraith
Coun. Nicholson
Coun. Pfanner
Coun. Weisgerber

"DRAFT COPY ONLY"

These draft minutes have "NO Official Status" They have NOT been formally adopted by Council. The minutes are for information purposes only and may NOT be copied without prior permission.

D. Fleming, Chief Administrative Officer
W. Caldwell, Director of Financial Administration
R. Rusjan, Director of Parks & Recreation
P. Gordon, Manager of Public Works Operations
D. Ennis, Deputy Director of Corporate Administration (Recording Secretary)

Absent: Coun. Vezina

Press: Mike Carter, Chetwynd Echo
Joanne Lohr, Peace FM

Public: NIL

1. Call to Order Mayor Nichols called the meeting to order at 4:30 p.m. and a blessing was invoked on the proceedings.

2. Adoption of Agenda MOVED by Coun. Weisgerber, SECONDED by Coun. Brownlee
THAT the Regular Council Meeting Agenda for December 16, 2013 be adopted as circulated.

CARRIED

3. Minutes
M-1 MOVED by Coun. Galbraith, SECONDED by Coun. Brownlee
Minutes of the Regular Council Meeting THAT the minutes of the Regular Council Meeting held on December 2, 2013 be adopted as circulated.

CARRIED

M-2 MOVED by Coun. Wesigerber, SECONDED by Coun. Brownlee

Minutes of the
Public Hearing
Meeting

THAT the minutes of the Public Hearing Meeting held on December 2, 2013 be adopted as circulated.

CARRIED

M-3
Minutes of the
Water and Sewer
Committee
Meeting

MOVED by Coun. Nicholson, SECONDED by Coun. Galbraith
THAT the minutes of the Water and Sewer Committee Meeting held on October 18, 2013 be adopted as circulated.

CARRIED

4. Delegations and/or Presentations

NIL

5. Bylaws

B-1
***0213/12/13
Bylaw No.
990, 2013

MOVED by Coun. Galbraith, SECONDED by Coun. Brownlee
THAT Bylaw No. 990, 2013 cited as the "District of Chetwynd Zoning Amendment Bylaw 990, 2013 (Shannon East/West – 42 Avenue NE)" be given RECONSIDERATION and ADOPTION.

CARRIED***

6. Council Committee and Liaison Reports

CR-1
Regional District
Report
0400.70.02

Mayor Nichols reported the following:

- Director Goodings was re-elected as chair; Director Schembri was elected as vice chair

MOVED by Mayor Nichols, SECONDED by Coun. Brownlee

THAT Mayor Nichols verbal Regional District Report be received.

CARRIED

CR-2
Community
Improvements
Committee
Report
0540.20.20

No report.

CR-3
Finance Strategy
Committee
Report
0540.20.18

Coun. Nicholson reported the following:

- Had a meeting today regarding the 2014 Budget – got a good start on it
- Compliments to staff for a good job

MOVED by Coun. Nicholson, SECONDED by Coun. Pfanner

THAT Coun. Nicholson's verbal Finance Strategy Report be received.

CARRIED

CR-4
Health Services
Committee
Report
0540.20.24

No report.

CR-5
Public Works
Committee
Report
0540.20.25

No report.

CR-6
Water & Sewer
Task Group
Report
0540.20.26

Coun. Weisgerber reported the following:

- Had a meeting last week – couple issues -- UV lighting system not working
- Authorized Phase II of Sewer Treatment Plant (Design)– should have report by March
- East Trunk Study needs to be completed
- Currently monitoring/testing water

MOVED by Coun. Nicholson, SECONDED by Coun. Pfanner

THAT Coun. Weisgerber's verbal Water & Sewer Task Group Report be received.

CARRIED

CR-7
Mayor's Report
0550.04

Mayor Nichols submitted the following written Mayor's Report dated December 16, 2013:

"The following items occupied some of the Mayor's time since last reported:

- December 2: Chamber dinner with Mike Bernier.
- December 4 Meeting with Corporal Clay.
- December 6: PRRD teleconference. Director Goodings re-elected as chair; Director Schembri elected as Vice Chair.
- December 9: Meeting with Mike Carter.
- December 10: PRRD Worker Camp Interagency Meeting.
- December 12: Budget Overview with CAO and Director of Finance.
- December 12: Semi-annual meeting with Spectra.
- December 14: District Christmas party.
- December 16: Finance Committee.
- December 16: Committee of the Whole."

MOVED by Mayor Nichols, SECONDED by Coun. Nicholson

THAT Mayor Nichols' written Mayor's Report, dated December 16, 2013, be received.

CARRIED

7. Correspondence – Discussion

CD-1
***0214/12/13
Chetwynd
Chamber of
Commerce, re:
Sponsorship
0230.50.12

MOVED by Coun. Galbraith, SECONDED by Coun. Brownlee

THAT the letter from Chetwynd Chamber of Commerce, dated December 2, 2013, re: Sponsorship of the Citizen of the Year Award at the 2014 Civic Awards Night for \$300.00, be received; and

THAT Council authorize sponsorship of the Citizen of the Year Award at the 2014 Civic Awards Night at the cost of \$300.00.

CARRIED***

CD-2
***0215/12/13
Local Government Leadership Academy
0230.30.02

MOVED by Coun. Weisgerber, SECONDED by Coun. Galbraith

THAT the Compass, dated December 4, 2013, re: Local Government Leadership Academy in Richmond, BC on February 5 – 7, 2014, be received; and

THAT the Mayor and Council members be authorized to attend the Local Government Leadership Academy (LGLA) in Richmond, BC on February 5 - 7, 2014.

CARRIED***

CD-3
***0216/12/13
RNA, re: Cumulative Environmental, Community and Health Effects of multiple Natural Resource Developments in Northern BC Workshop
0230.40.11

MOVED by Coun. Galbraith, SECONDED by Coun. Nicholson

THAT the email from Resources North Association, dated November 25, 2013, re: Cumulative Environmental, Community and Health Effects of multiple Natural Resource Developments in Northern British Columbia workshop in Prince George, BC on January 10-11, 2014, be received; and

THAT the Mayor or alternate be authorized to attend the Cumulative Environmental, Community and Health Effects of multiple Natural Resource Developments in Northern British Columbia workshop in Prince George, BC on January 10 – 11, 2014.

CARRIED***

CD-4
Association for the Protection of Fur-Bearing Animals, re: Wildlife Issues
0530.20.01

MOVED by Coun. Pfanner, SECONDED by Coun. Weisgerber

THAT the email from Association for the Protection of Fur-Bearing Animals, dated November 26, 2013, re: Wildlife issues in your community, be received for information.

CARRIED

8. Correspondence – Information

CI-1
CSS Senior Volleyball Team – Thank You
0400.90.06

MOVED by Coun. Galbraith, SECONDED by Coun. Weisgerber

THAT the Thank you from C.S.S. Senior Volleyball Team, re: Grant to attend Provincials, be received for information; and

- CI-2
2014 Chetwynd
International
Chainsaw
Carving
Championship
6750.20.13
- THAT the letter from Chetwynd Chamber of Commerce, received December 5, 2013, re: Carvers for the 2014 Chetwynd International Chainsaw Carving Championship and Sponsorship opportunities, be received for information; and
- CI-3
MoFLNRO –
Crown Land
Development
0390.20.05
- THAT the letter from Ministry of Forests, Lands and Natural Resource Operations, dated November 18, 2013, re: Crown Land Development, be received for information; and
- CI-4
NH – UBCM
Meeting
0390.20.05
- THAT The letter from Northern Health, dated October 21, 2013, re: UBCM Meeting September 16, 2013, be received for information; and
- CI-5
BC Hydro –
Newsletter
0510.20.01
- THAT the email from BC Hydro, dated November 27, 2013, re: GMS Projects Newsletter Updates, be received for information.
- CARRIED
- CI-6
Harrison Hot
Spring – ALC
and ALR
0400.60.01
- MOVED by Coun. Galbraith, SECONDED by Coun. Pfanner
- THAT the email from Harrison Hot Springs, dated December 6, 2013, re: Core Review of the Agricultural Land Commission (ALC) and Agricultural Land Reserve (ALR), be received for information; and
- CI-7
Kent – ALC and
ALR
0400.60.01
- THAT the email from District of Kent, dated November 25, 2013, re: Core Review of the ALC and ALR, be received for information; and

- CI-8
Port Alberni –
ALR_ALC
Changes
0400.60.01
***0217/12/13
- THAT the email from City of Port Alberni, dated November 29, 2013, re: ALR_ALC Changes, be received for information.
- CARRIED
- MOVED by Coun. Pfanner, SECONDED by Coun. Galbraith
- THAT Administration write a letter strongly encouraging the Provincial Government to retain the ALC as a province- wide, independent administrative body and the ALR as one zone for the whole province, work to strengthen the ALC by supporting their current reform efforts, and provide local governments with an opportunity to discuss any proposed changes to the ALR with the Province and the ALC.
- CARRIED***
- CI-9
TransCanada –
Proposed North
Montney Project
Update
6850.50.01
- MOVED by Coun. Galbraith, SECONDED by Coun. Weisgerber
- THAT the letter from TransCanada, dated November 29, 2013, re: NOVA Gas Transmission Limited’s Proposed North Montney Project Update, be received for information; and
- CI-10
FCM News
0230.20.02
- THAT the email from Federation of Canadian Municipalities (FCM), dated November 27, 2013, re: FCM News – Week of November 25, 2013, be received for information; and
- CI-11
FCM’s 2014
Sustainable
Communities
Conference
0230.20.02
- THAT the email from Federation of Canadian Municipalities (FCM), dated December 7, 2013, re: Keynote speaker now confirmed for FCM’s 2014 Sustainable Communities Conference and Trade Show, be received for information; and
- CI-12
FCM –
Nelson Mandela
0230.20.02
- THAT the email from Federation of Canadian Municipalities (FCM), dated December 6, 2013, re: Honouring Nelson Mandela’s life and legacy, be received for information; and
- CI-13
FCM News
0230.20.02
- THAT the email from Federation of Canadian Municipalities (FCM), dated December 6, 2013, re: FCM News – Week of December 2, 2013, be received for information; and

CI-14 THAT the Compass, dated November 27, 2013, be received for information;
UBCM – The and
Compass
0230.30.02

CI-15 THAT the email from Northern Gateway CAB's, dated December 10, 2013,
Northern re: Report by Doug Eyford and the Tanker Safety Expert Panel's Report, be
Gateway CAB's received for information; and
– Reports
6850.50.06

CI-16 THAT the email from Liquor Control & Licensing Branch, dated December
LCLB – New 9, 2013, re: New Year's Eve Bar & Restaurant Hours, be received for
Year's Eve information; and
0400.20.28

CI-17 THAT the email from Ministry of Justice, dated December 9, 2013, re:
MoJ – Increasing Increasing Accessibility for People with Disabilities, be received for
Accessibility for information.
People with
Disabilities CARRIED
0400.20.25

9. Correspondence – Information Items

Information MOVED by Coun. Nicholson, SECONDED by Coun. Galbraith
Items I-1 – I-28
0570.02 THAT Information Items I-1 to I-28 be received for information.

CARRIED

Information MOVED by Coun. Pfanner, SECONDED by Coun. Nicholson
Items I-29 – I-33

THAT Information Items I-29 to I-33 be received for information.

CARRIED

10. Reports – Discussion

NIL

11. Reports – Information

RI-1 MOVED by Coun. Nicholson, SECONDED by Coun. Brownlee
Accounts
Payable Cheque THAT the report dated December 2, 2013, re: November Accounts Payable
List Cheque List, be received; and
1630.01 THAT the cheque register for the month of November 2013 totaling
 \$615,800.07 be received.

CARRIED

RI-2 MOVED by Coun. Weisgerber, SECONDED by Coun. Pfanner
Building Permit
Values THAT the report dated December 4, 2013, re: Building Permit Values, be
0640.20.03 received for information.

CARRIED

12. New Business

NIL

13. Question/Answer Period

Mike Carter, Chetwynd Echo asked for clarification with regards to the Water & Sewer Task Group, what wasn't working; Paul Gordon responded that there is a permit requirement and one of our ultraviolet lights was currently malfunctioning.

14. Adjournment MOVED by Coun. Weisgerber, SECONDED by Coun. Brownlee

THAT the meeting be adjourned.

CARRIED

The meeting was adjourned at 4:47 p.m.

Deanne Ennis
Deputy Director of Corporate Administration

Merlin Nichols
Mayor

Certified a true and correct copy of the
Minutes of the Regular Council Meeting
held on December 16, 2013 in the Council
Chambers.

Deanne Ennis
Deputy Director of Corporate Administration

DISTRICT OF CHETWYND**BYLAW NO. 992, 2014****A bylaw to provide for remuneration and benefits for members of Council**

WHEREAS pursuant to the *Community Charter*, Council may, by bylaw, provide for remuneration and benefits to Council members for discharge of the duties of office.

NOW THEREFORE the Council of the District of Chetwynd in open meeting assembled enacts as follows:

1. CITATION

This bylaw may be cited for all purposes as "District of Chetwynd Council Remuneration and Benefits Bylaw No. 992, 2014."

2. REMUNERATION

- 2.1. Effective February 1, 2014, the Mayor shall be paid an annual remuneration of \$32,500 (payable in equal monthly instalments) of which one-third is an allowance for expenses incidental to the discharge of duties of the Mayor's office.
- 2.2. Effective February 1, 2014, the Councillors shall be paid an annual remuneration of \$11,800 (payable in equal monthly instalments) of which one-third is an allowance for expenses incidental to the discharge of duties of the Councillor's office.
- 2.3. Effective January 1, 2015, the Mayor shall be paid an annual remuneration of \$34,650 (payable in equal monthly instalments) of which one-third is an allowance for expenses incidental to the discharge of duties of the Mayor's office.
- 2.4. Effective January 1, 2015, the Councillors shall be paid an annual remuneration of \$13,530 (payable in equal monthly instalments) of which one-third is an allowance for expenses incidental to the discharge of duties of the Councillor's office.
- 2.5. Effective January 1, 2016, the Mayor shall be paid an annual remuneration of \$36,414 (payable in equal monthly instalments) of which one-third is an allowance for expenses incidental to the discharge of duties of the Mayor's office.
- 2.6. Effective January 1, 2016, the Councillors shall be paid an annual remuneration of \$15,398 (payable in equal monthly instalments) of which one-third is an allowance for expenses incidental to the discharge of duties of the Councillor's office.
- 2.7. Effective 2017 and onwards, Mayor and Council remuneration shall receive a cost of living increase equal to the average annual salary increase for the Management Group.

3. CELL PHONE ALLOWANCE

- 3.1. During his or her term of office, the Mayor shall be supplied with a cell phone to conduct municipal business, with all costs to be borne by the Municipality.
- 3.2. During his or her term of office, each member of Council will receive an allowance of \$25.00 per month for the use of their personal cell phones to conduct Municipal business.

4. BENEFITS

- 4.1. Accidental Death and Dismemberment Insurance Coverage in the amount of \$100,000.00 shall be extended to all members of Council and the costs of such coverage shall be borne by the Municipality.

5. REPEAL

- 5.1. "District of Chetwynd Council Remuneration and Expenses Bylaw No. 951, 2011" and all amendments thereto are hereby repealed.

Read a first time this	day of	,	2014.
Read a second time this	day of	,	2014.
Read a third time this	day of	,	2014.
Reconsidered and Adopted by Council this	day of	,	2014.

Mayor

Director of Corporate Administration

Council Remuneration Translation Table

Remuneration Increase Phase in Over Three Years

	<u>2013</u>	<u>2014</u>	<u>2015</u>	<u>2016</u>
Mayor	\$30,999	\$32,500	\$34,650	\$36,414
Councillor	\$10,290	\$11,800	\$13,530	\$15,398

Council Goal plus CPI (at 2%)			
	<u>2014</u>	<u>2015</u>	<u>2016</u>
Mayor	\$35,000	\$35,700	\$36,414
Councillor	\$14,800	\$15,096	\$15,398



CIVICINFOBC

INFORMATION BULLETIN

Data contained in this report is presented for research purposes only and may not accurately represent all areas of the province; there are considerable differences between local governments, and one must use caution when interpreting the comparative information. To access the Local Government Surveys, please visit www.civinfo.b.ca/81_ver2.asp.

Fall 2013 — Issue 1

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2014 Local Government Surveys

In an effort to improve response rates, we will be making changes to how our 2014 surveys are administered. First, we have upgraded our software to a more user-friendly platform. We have also eliminated the need for individual logins. Instead, each participant will be sent a unique survey URL that's tied to their email address.

We will also be making changes to *when* we collect the data. This coming year, to reduce the burden on local governments, we will be conducting some surveys in February, and others in the early fall.

Combined, we hope these changes will result in even better response rates, giving local governments more of the data they need for informed decision making.

Annual Local Government Surveys

This report is a tri-annual summary of the local government survey information, and other topics of relevance to British Columbia's local government sector.

Each year, CivInfo BC administers a series of local government surveys, working in partnership with the Local Government Management Association of BC and the Union of British Columbia Municipalities. In 2013, each local government was asked to complete a total of 14 surveys.

Mayor and Council Remuneration

The Mayor and Council Remuneration and Expense Survey results indicated that Mayor and Councillor remuneration rates vary throughout the province. The minimum, maximum and average Mayor and Council remuneration rates (including expenses, rounded to the nearest thousand) are presented in this report according to total annual operating expenditure, population size, and geographic location.

Survey Return Rate:

The majority of municipalities (89%) filled in the Mayor and Council Remuneration and Expense survey.

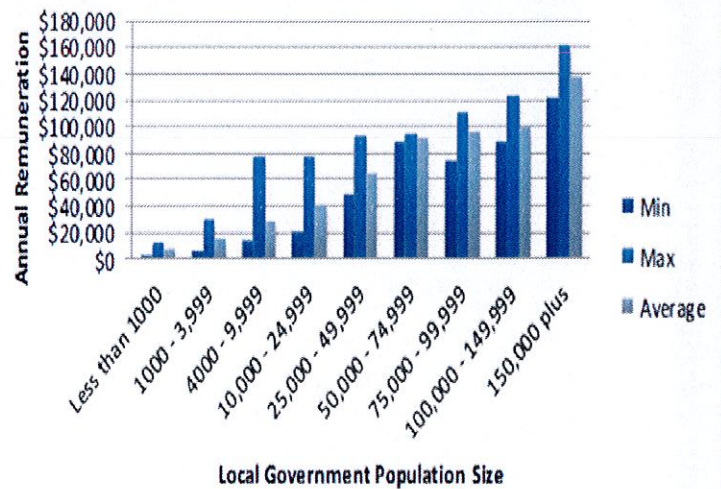
Mayor and Council Remuneration by Population

The tables and chart below show the Mayors' and Councillors' remuneration minimum, maximum and average rates displayed according to the size of population of their local government.

Mayor Remuneration by Pop.

Population	Min	Max	Average
Less than 1000	\$3,000	\$12,000	\$7,000
1000 - 3,999	\$6,000	\$30,000	\$16,000
4000 - 9,999	\$14,000	\$78,000	\$28,000
10,000 - 24,999	\$21,000	\$78,000	\$41,000
25,000 - 49,999	\$49,000	\$93,000	\$65,000
50,000 - 74,999	\$89,000	\$95,000	\$92,000
75,000 - 99,999	\$74,000	\$110,000	\$97,000
100,000 - 149,999	\$89,000	\$124,000	\$100,000
150,000 plus	\$121,000	\$161,000	\$137,000

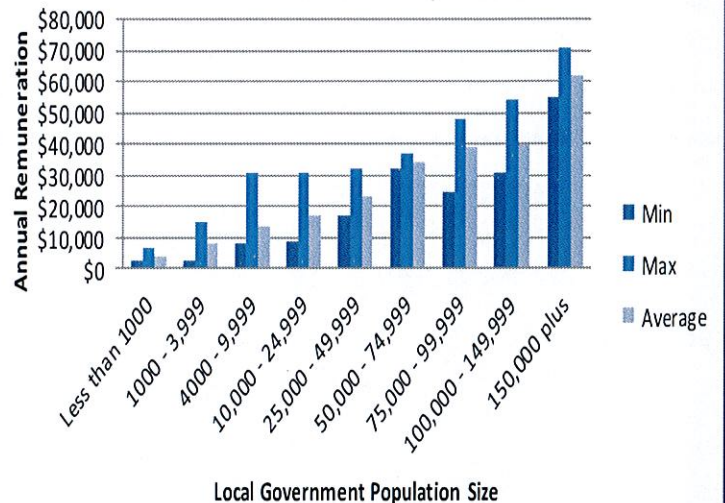
Mayor Remuneration by Population



Council Remunerations by Pop.

Population	Min	Max	Average
Less than 1000	\$3,000	\$7,000	\$4,000
1000 - 3,999	\$3,000	\$15,000	\$8,000
4000 - 9,999	\$8,000	\$31,000	\$14,000
10,000 - 24,999	\$9,000	\$31,000	\$17,000
25,000 - 49,999	\$17,000	\$32,000	\$23,000
50,000 - 74,999	\$32,000	\$37,000	\$34,000
75,000 - 99,999	\$25,000	\$48,000	\$39,000
100,000 - 149,999	\$31,000	\$54,000	\$40,000
150,000 plus	\$55,000	\$71,000	\$62,000

Council Remuneration by Population



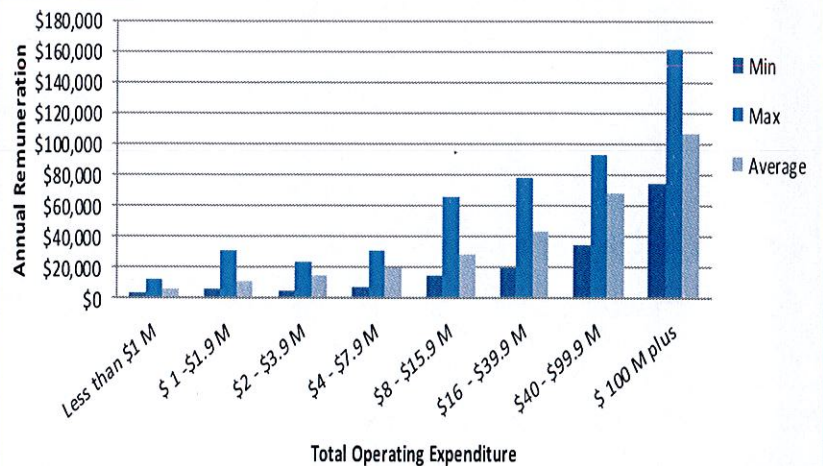
Mayor and Council Remuneration by Total Annual Expenditure

The tables and charts below show the Mayors' and Councillors' remuneration minimum, maximum and average rates displayed according to the size of their local government's total annual operating expenditure.

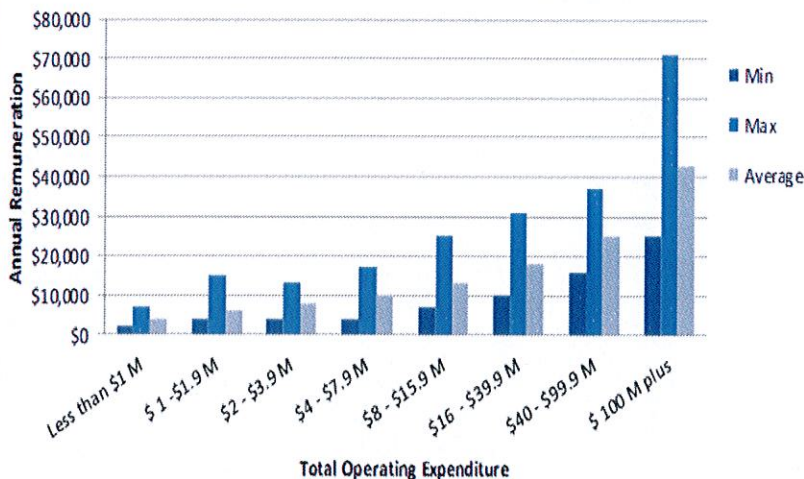
Mayor Salary Range by Expenditure

Expenditure	Min	Max	Average
Less than \$1 M	\$3,000	\$12,000	\$6,000
\$ 1 - \$1.9 M	\$6,000	\$30,000	\$11,000
\$2 - \$3.9 M	\$5,000	\$23,000	\$14,000
\$4 - \$7.9 M	\$7,000	\$31,000	\$20,000
\$8 - \$15.9 M	\$14,000	\$66,000	\$28,000
\$16 - \$39.9 M	\$20,000	\$78,000	\$43,000
\$40 - \$99.9 M	\$34,000	\$93,000	\$68,000
\$ 100 M plus	\$74,000	\$161,000	\$106,000

Mayor Remuneration by Expenditure



Councillor Remuneration by Expenditure



Councillor Salary Range by Expenditure

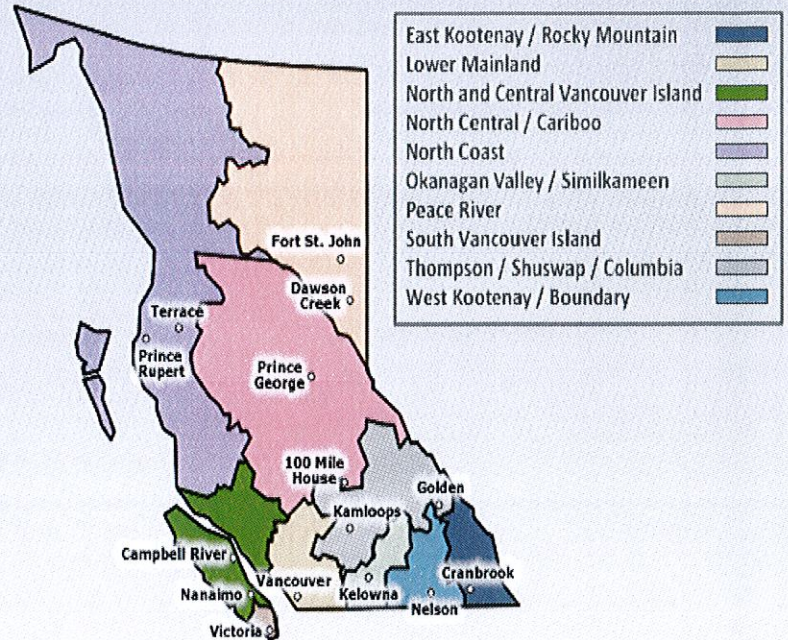
Expenditure	Min	Max	Average
Less than \$1 M	\$2,000	\$7,000	\$4,000
\$ 1 - \$1.9 M	\$4,000	\$15,000	\$6,000
\$2 - \$3.9 M	\$4,000	\$13,000	\$8,000
\$4 - \$7.9 M	\$4,000	\$17,000	\$10,000
\$8 - \$15.9 M	\$7,000	\$25,000	\$13,000
\$16 - \$39.9 M	\$10,000	\$31,000	\$18,000
\$40 - \$99.9 M	\$16,000	\$37,000	\$25,000
\$ 100 M plus	\$25,000	\$71,000	\$43,000

Mayor and Council Remuneration by Region

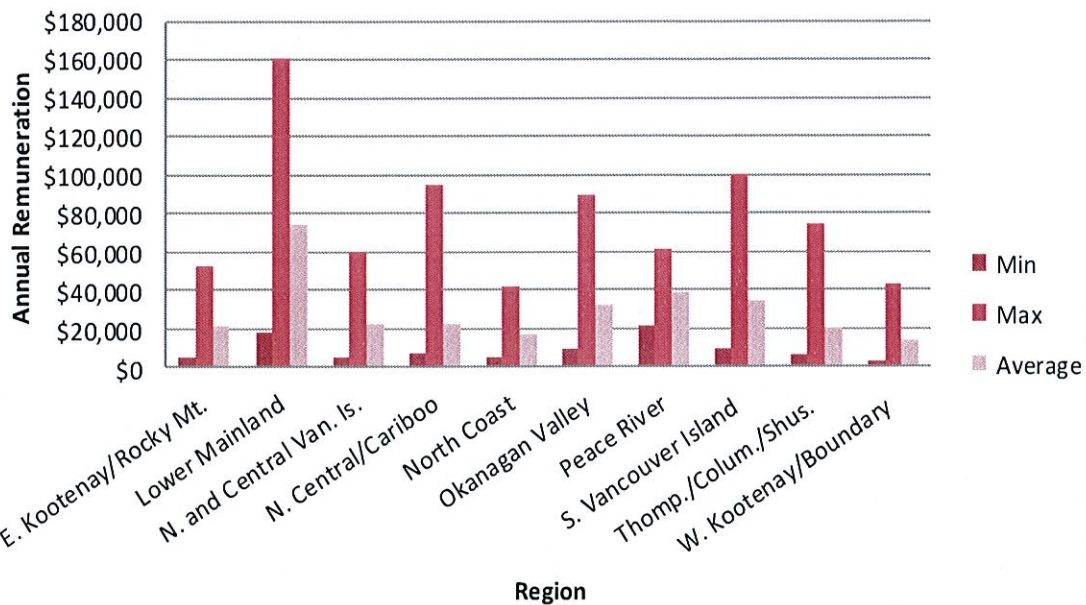
The tables and charts below show the Mayors' remuneration minimum, maximum and average rates displayed according to their local government's geographical location by region.

Mayor Remuneration by Region

Region	Min	Max	Average
E. Kootenay/Rocky Mt.	\$5,000	\$53,000	\$22,000
Lower Mainland	\$18,000	\$161,000	\$74,000
N. and Central Van. Is.	\$5,000	\$60,000	\$23,000
N. Central/Cariboo	\$8,000	\$95,000	\$23,000
North Coast	\$5,000	\$42,000	\$17,000
Okanagan Valley	\$10,000	\$90,000	\$32,000
Peace River	\$22,000	\$61,000	\$39,000
S. Vancouver Island	\$10,000	\$100,000	\$35,000
Thomp./Colum./Shus.	\$6,000	\$74,000	\$21,000
W. Kootenay/Boundary	\$3,000	\$43,000	\$14,000



Mayor Remuneration by Region

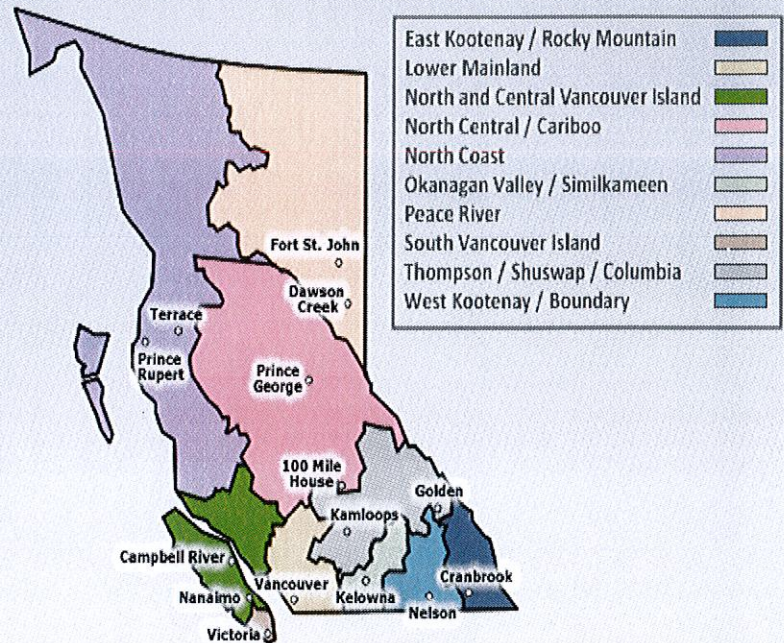


Mayor and Council Remuneration by Region

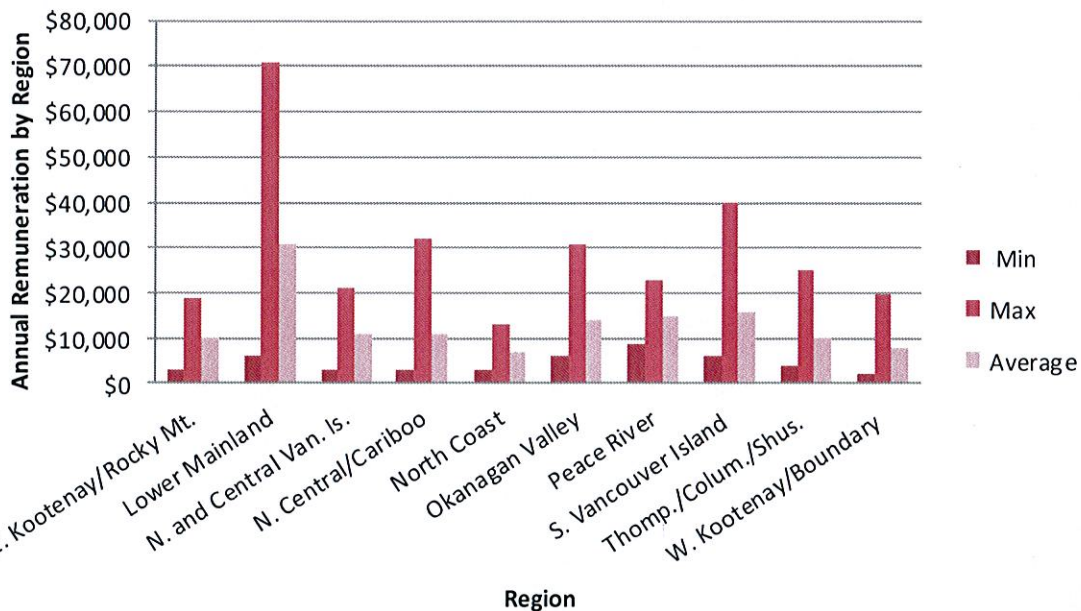
The tables and chart below show the Councillors' remuneration minimum, maximum and average rates displayed according to their local government's geographical location by region.

Council Remuneration by Region

Region	Min	Max	Average
E. Kootenay/Rocky Mt.	\$3,000	\$19,000	\$10,000
Lower Mainland	\$6,000	\$71,000	\$31,000
N. and Central Van. Is.	\$3,000	\$21,000	\$11,000
N. Central/Cariboo	\$3,000	\$32,000	\$11,000
North Coast	\$3,000	\$13,000	\$7,000
Okanagan Valley	\$6,000	\$31,000	\$14,000
Peace River	\$9,000	\$23,000	\$15,000
S. Vancouver Island	\$6,000	\$40,000	\$16,000
Thomp./Colum./Shus.	\$4,000	\$25,000	\$10,000
W. Kootenay/Boundary	\$2,000	\$20,000	\$8,000



Council Remuneration by Region



Lenora

From: Karen Marshall <kmarshall@nclga.ca>
Sent: December-17-13 2:54 PM
Subject: White Paper Consultation on Disability Guidelines
Attachments: disability consultation_web posting guide_final.pdf; disability_conversation_poster_final (2).pdf

Good Afternoon NCLGA Members,

Attached please find two documents pertaining to the provincial White Paper Consultation on Disability. Comments may be submitted until March 11, 2014.

~ Karen

Karen Marshall - Executive Assistant
North Central Local Government Association
Phone: (250) 564-6585 Fax: (250) 564-6514
206 - 155 George Street
Prince George, BC V2L 1P8

Email: kmarshall@nclga.ca
Twitter: @NCLGA
Website: <http://www.nclga.ca>



NCLGA AGM & Convention 2014
May 7th-9th, 2014 in Fort. St. John

OPTIONS
<ol style="list-style-type: none"> 1. Receive for information; or 2. THAT Council provide input on Increasing Accessibility for People with Disabilities at the website engage.gov.bc.ca/disabilitywhitepaper

Instructions for Posting on Increasing Accessibility For People With Disabilities Public Engagement site

This document has been designed to help you participate in the Disability White Paper public engagement initiative at engage.gov.bc.ca/disabilitywhitepaper.

The purpose of this initiative is to gather input from British Columbians on this important public issue. We hope that you will participate and encourage your colleagues, community, friends and family to participate.

There will be six online discussions forums opened Until 4pm on March 11, 2014.

The topics in the discussion forum will be organized as follows:

- Innovation in disability services and more accessibility for persons living with disabilities
- Personal supports, aids and devices
- Work and contribution
- Housing and accessibility in the broader built environment
- Social networks to support people in community
- Asset accumulation through the Registered Disability Savings Plan in particular

Four questions will asked in each of the six forums:

1. Why do you think it's important that we reduce barriers and increase accessibility for people living with disabilities in B.C.?
2. What can British Columbians do to welcome the contributions of people with disabilities, and what barriers can we remove?
3. What would make it easier for people with disabilities to work or contribute to the community? What needs to be in place?
4. What would B.C. look like as the most progressive place in Canada for people and families living with disabilities?

To join the conversation, simply click on the discussion that you are interested in, read through previous comments and scroll

The screenshot shows a 'Leave a Reply' form with the following fields and options:

- Name**: Required field, marked with an asterisk.
- Email**: Required field, marked with an asterisk.
- Region**: Optional dropdown menu with the label 'Select your Region (Optional):' and a downward arrow icon.
- Age**: Optional dropdown menu with the label 'Select your age (Optional):' and a downward arrow icon.
- I most identify as**: Optional dropdown menu with the label 'Please Choose (Optional):' and a downward arrow icon.
- Terms and Conditions**: A checkbox labeled 'I agree to the Terms of Use and the Moderation Policy'.
- Comment**: A large text area for entering the user's response.
- Post Comment**: A button located at the bottom right of the form.

Below the form, there is a small note: 'This Blog is moderated by our Moderation Policy and requires that you review and agree to our Terms of Use. By clicking on 13-18 in age category, you are acknowledging you have legal parent or guardian consent for participation and you acknowledge your legal parent or guardian will be responsible for you use.'

down until you see **Leave a Reply**. It will look something like this:

Add your details (name, email and some optional demographic information) and then type your thoughts and ideas. When you are done click **Post Comment** on the bottom right.

Your comment will be moderated by a team in Victoria and posted as long as it meets moderation policy Once moderated you will see your comment posted on the site as part of the discussion.

Comments are being recorded for policy consideration and also will be the basis on which the Disability White Paper is developed.

Beyond the online forum, here are some other ways to participate:

- In-person community consultations will take place around the province.
- Host your own discussions using our Disability White Paper Conversation Toolkit, available on the website and submit it to government.
- Submit your comments privately by sending an email to disabilitywhitepaper@gov.bc.ca.
- Mail in your comments to:
 - Disability White Paper
 - PO Box 9936 Stn Prov Gov, Victoria BC, V8W 9R2
- Tweet your ideas using #disabilitybc
- Leave us a message with your idea or comment – please ask to be transferred to the Disability White Paper Consultation message line:

Victoria: 250-387-6464

Vancouver: 604-660-2421

Elsewhere in B.C.: 1-800-663-7867

Outside B.C.: 604-660-2421

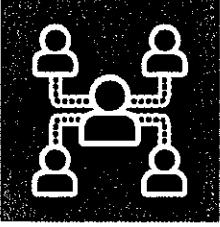
Telephone Device for the Deaf (TDD)

Vancouver:604-775-0303

Elsewhere in B.C.:1-800-661-8773

Thank you for the consideration. We hope you will pass this along to anyone who might be interested in joining the discussion.

Join the Conversation



The B.C. government, with the disability and business communities, is holding a province-wide conversation to see what we, as a society, can do to reduce barriers and increase accessibility for people living with disabilities.

You're invited to share your thoughts about how government, businesses and communities can better support people with disabilities to fully participate in our communities.

Your comments will inform the development of a White Paper on the issues facing people with disabilities in British Columbia.

Please join the conversation Dec.3, 2013–Mar. 11, 2014  #disabilitybc



engage.gov.bc.ca/disabilitywhitepaper



BYLAW REFERRAL FORM

Peace River Regional District
 9505 – 100th Street
 Fort St. John, B.C. V1J 4N4
 Telephone: (250) 785-8084
 Fax: (250) 785-1125

Peace River Regional District	OCP/Zoning By-law No. 2102 & 2103	Date: December 11 th , 2013
-------------------------------	-----------------------------------	--

You are requested to comment on the attached Bylaw Amendment for potential effect on your agencies interests. We would appreciate your response by **January 13th, 2013**.

PURPOSE:
 To rezone 0.6 ha (1.5 ac) of the subject property from A-2 (Large Agricultural Holdings Zone) to R-3 (Residential 3 Zone) and join it to the neighbouring Lot 6 to the south for the purpose of providing access.

GENERAL LOCATION: Southwest of the City of Fort St. John, along Old Fort Road

LEGAL DESCRIPTION: Lot 3, Plan BCP 23215, Section 26, Township 83, Range 19, W6M, PRD

AREA OF PROPERTY: 34.9 ha (86.2 ac)
ELECTORAL AREA: "C"
ALR STATUS: Within
OCP DESIGNATION: Agriculture (Reserve-LSI)
ZONE: A-2 (Large Agricultural Holdings Zone)
BUILDING INSPECTION AREA: Within

OTHER INFORMATION: Land Owner: Viggo and Doreen Pedersen

Please fill out the Response Summary on the back of this Form. If your agencies interests are "unaffected" no further information is necessary. In all other cases, we would appreciate receiving additional information to substantiate your position and, if necessary, outline any conditions related to your position. Please note any legislation or official government policy which would affect our consideration of this by-law.

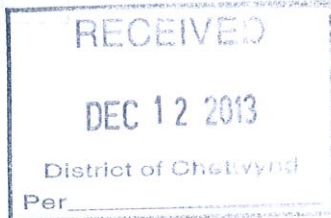
Johannes Bendle Land Use Planner

This referral has also been forwarded to the following agencies:

2 Northern Health Authority (Melissa.White@northernhealth.ca)
 2 Ministry of Transportation & Infrastructure (Yvonne.Pearson@gov.bc.ca & Lynn.Norman@gov.bc.ca)

Other: City of Fort St. John 2 (JDecker@fortstjohn.ca)	City of Dawson Creek 2 (jmaclean@dawsoncreek.ca)	Village of Pouce Coupe 2 (admin@poucecoupe.ca)
District of Hudson's Hope 2 (clerk@hudsonshope.ca)	District of Chetwynd 2 (d-chet@gochetwynd.com)	District of Taylor 2 (tkucera@districtoftaylor.com)

(as per the Management of Development Function)



** proposed resolution on next page*

OPTIONS
<ol style="list-style-type: none">1. Receive for information; or2. THAT Council advise Administration of any comments it wishes to have forwarded to the Peace River Regional District regarding the proposed OCP/Zoning By-laws 2102 & 2103 respecting the subject property Southwest of the City of Fort St. John, along Old Fort Road.



BYLAW REFERRAL FORM

Peace River Regional District
9505 – 100th Street
Fort St. John, B.C. V1J 4N4
Telephone: (250) 785-8084
Fax: (250) 785-1125

RESPONSE SUMMARY: Pedersen

OCP/Zoning By-law No. 2102 & 2103

Approval recommended for reasons outlined below

Interests unaffected by Bylaw

Approval recommended subject to conditions below

Approval NOT recommended due to reasons outlined below

Signed:

Title:

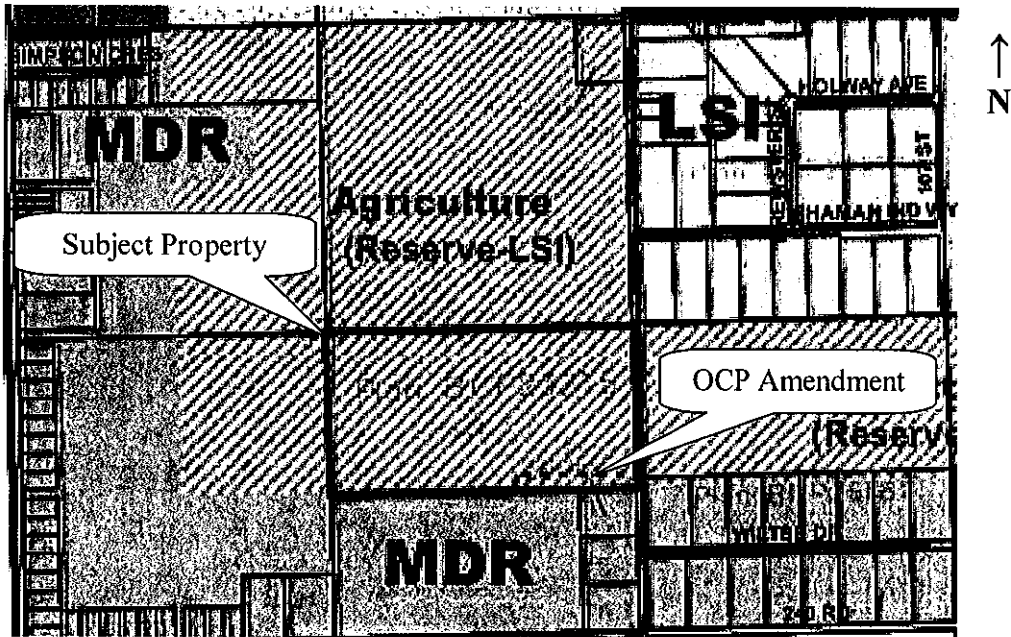
Date:

Agency:

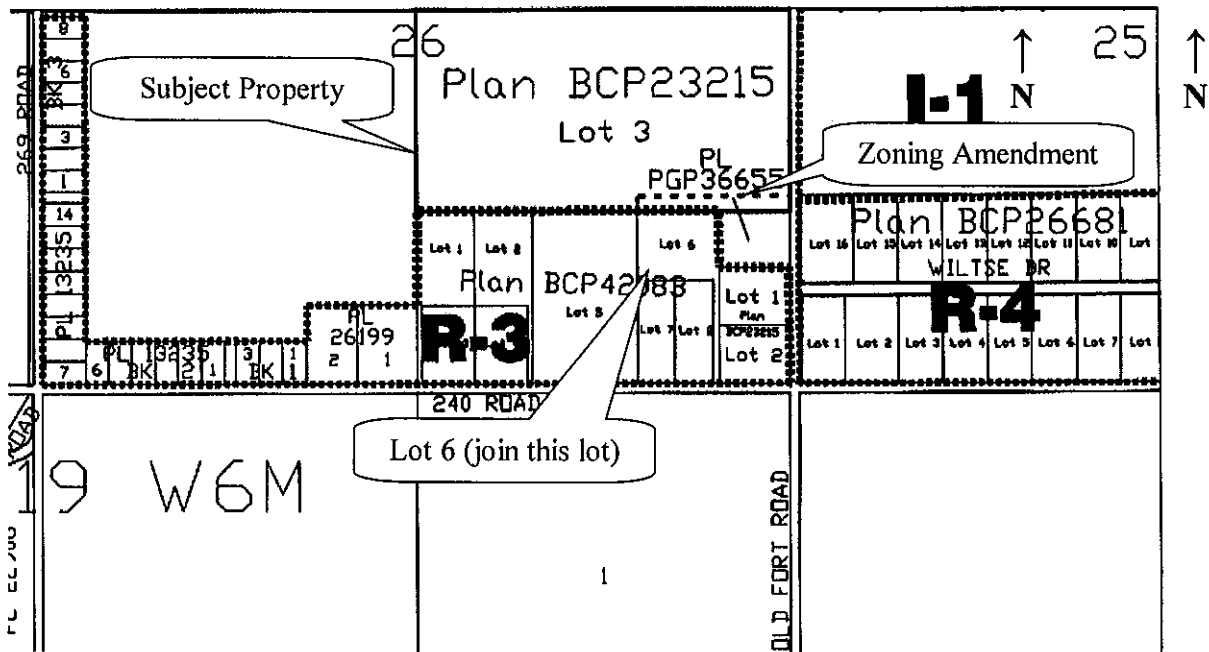


OCP/ZONING AMENDMENT
MAPS
FILE NO. 192/2013

North Peace Fringe Area Official Community Plan By-law No. 1870, 2009 (Map 5)



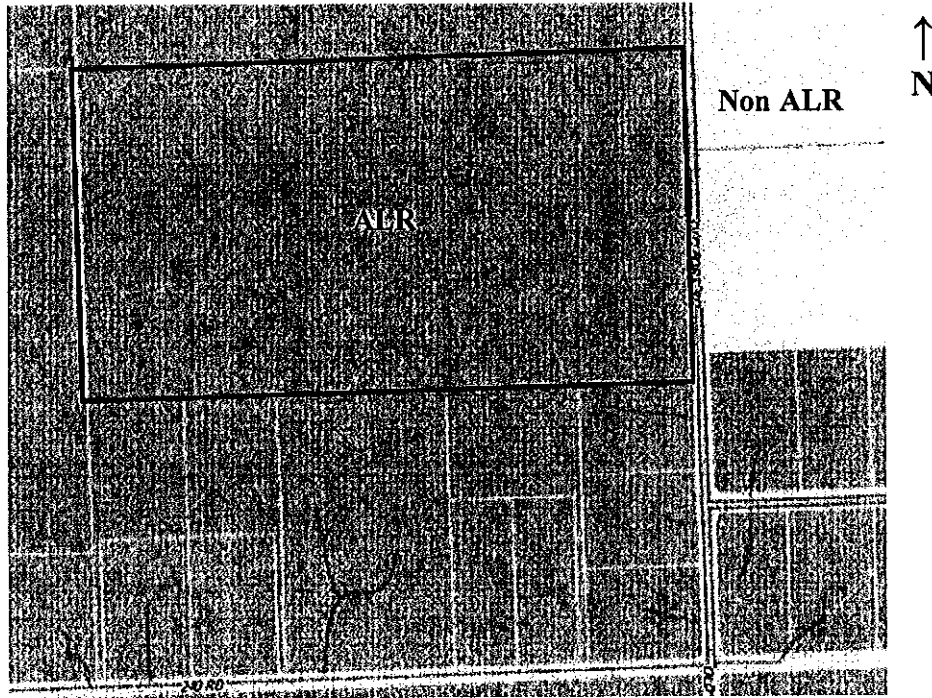
Zoning By-Law 1343, 2001 (Map 15)



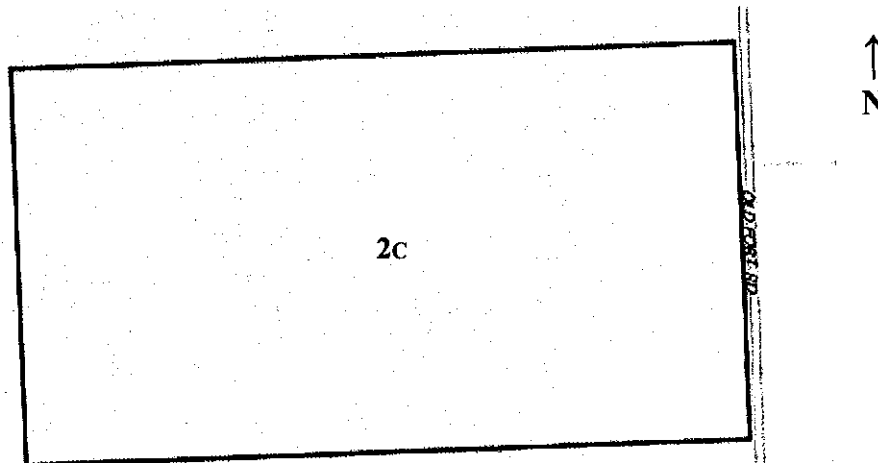


ZONING AMENDMENT
MAPS
FILE NO. 192/2013

Agricultural Land Reserve (Map #94A.026)



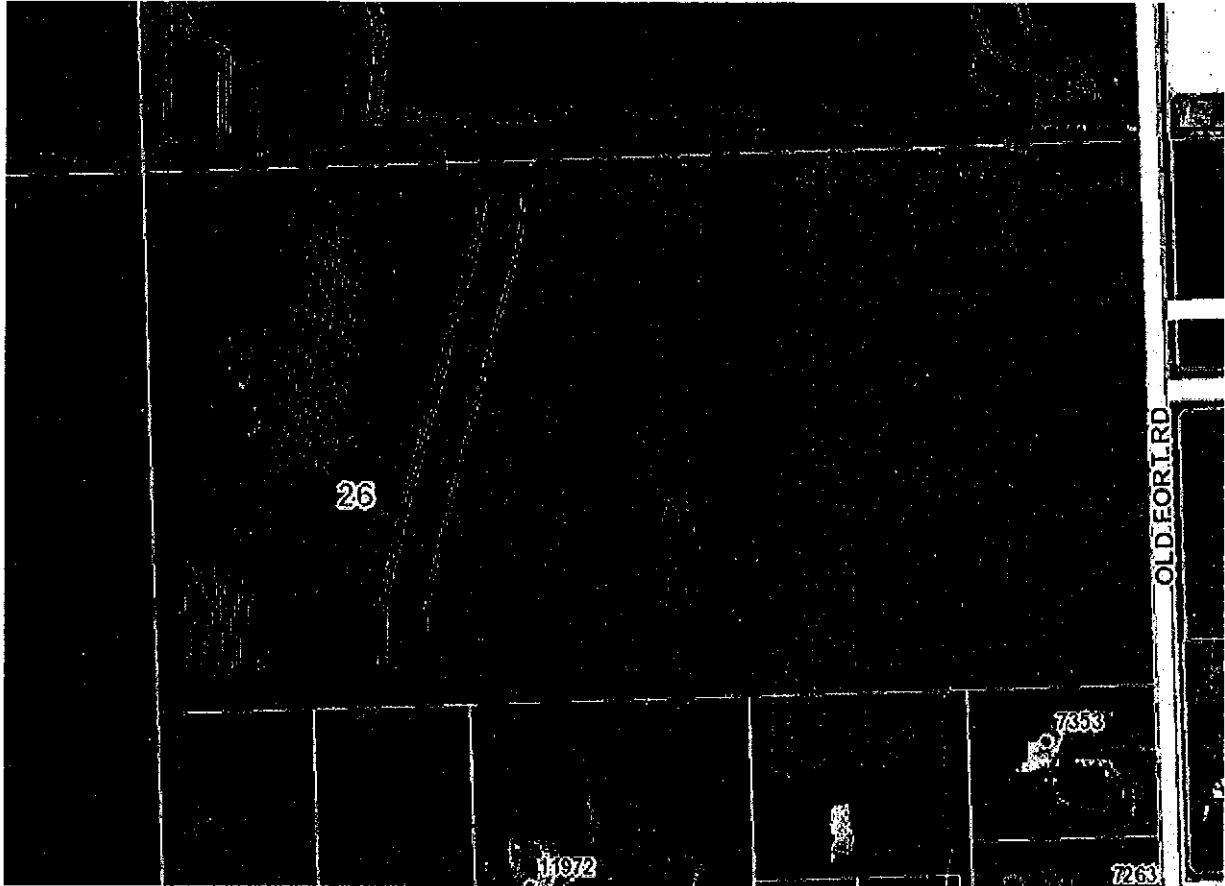
CLI-Soil Classification (Map #94A-02)





OCP/ZONING AMENDMENT
MAPS
FILE NO. 192/2013

Air Photo





PEACE RIVER REGIONAL DISTRICT

Box 810, 1981 Alaska Avenue, Dawson Creek, BC V1G 4H8 Telephone: (250) 784.3200 Fax: (250) 784.3201	9505 - 100 th Street, Fort St John, BC V1J 4N4 Telephone: (250) 785.8084 Fax: (250) 785.1125
Toll Free: 1.800.670.7773	

Receipt #: 5084
192/2013

Application for Development

- 1.
- | | | |
|-------------------------------------|---|------------|
| <input type="checkbox"/> | Official Community Plan Amendment | \$1,000.00 |
| <input type="checkbox"/> | Zoning Amendment | \$ 650.00 |
| <input checked="" type="checkbox"/> | Official Community Plan and Zoning Amendment combined | \$1,050.00 |
| <input type="checkbox"/> | Temporary Use Permit | \$ 350.00 |
| <input type="checkbox"/> | Development Permit | \$ 165.00 |
| <input type="checkbox"/> | Development Variance Permit | \$ 165.00 |
| <input type="checkbox"/> | Sign requirement [Amended by By-law No. 1898, 2010] | \$ 150.00 |

FEES

\$1,000.00

\$ 650.00

\$1,050.00

\$ 350.00

\$ 165.00

\$ 165.00

\$ 150.00

The applicant, on those parcel(s) subject to an amendment to:

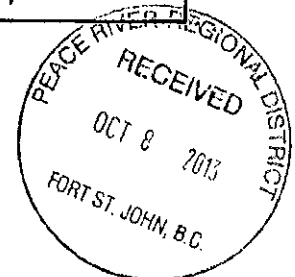
- i) an official community plan and/or zoning by-law;
- ii) temporary commercial or industrial use permit;

shall post a development application sign on the subject property, as provided by the Regional District.

A \$150.00 fee will be charged for utilizing the sign and a \$100.00 refund will be issued upon return of the sign to the Regional District.

2. Please print

Property Owner's Name <i>Viggo Højfeldt Pedersen</i> <i>Doreen Ellen Pedersen</i>	Authorized Agent of Owner (if applicable): <i>KEVIN FREDERIKSEN</i>
Address of Owner <i>552 Site 23 C 11</i>	Address of Agent <i>Box 84, 9420, 93RD AVE</i>
City / Town / Village <i>Fort St John</i>	City / Town / Village <i>FORT ST JOHN</i>
Postal Code <i>V1J 4M7</i>	Postal Code <i>V1J 6W7</i>
Telephone Number: <i>250 785 5395</i> Fax Number:	Telephone Number: <i>250-793-1476</i> Fax Number:
e-mail address: <i>dorwig@xplornet.com</i>	e-mail address: <i>chinamenlake.mattig@gmail.com</i>



3. Full legal description of each property under application	Area of each lot
Part of lot 3 Sec. 26 TWP 83 R19 W 6th. Peace River District BCP 23215	.60 ha./ acres
	ha. / acres
	ha./ acres
	Total area ha./ acres

4. Civic address or location of property: _____

5. Particulars of proposed amendment

Please "check" the box(es) that apply(ies) to your proposal.

Official Community Plan (OCP) amendment: Agriculture
 Existing OCP designation: Reserve & SI
 Proposed OCP designation: MDR
 Text amendment: _____

For a Zoning amendment:
 Existing zone: AGRICULTURE (Reserve & SI)
 Proposed zone: MDR (R3)
 Text amendment: _____

Development Variance Permit: - describe proposed variance request:

Temporary Use Permit (describe proposed use):

For a Development Permit: By-law No. _____ Section: _____

6. Describe the existing use and buildings on the subject property:
No buildings

7. Describe the existing land use and buildings on all lots adjacent to and surrounding the subject property:

- a) North Agriculture
- b) East Light Service Industrial + R-4
- c) South Rural Residential R-3
- d) West Rural Residential + Agricultural

8. Describe the proposed development of the subject property, attach a separate sheet if necessary: As driveway to lot 6 BCP 42083

We propose to join this piece of property to lot 6 - BCP 42083 as to give proper access to lot 6 as the existing panhandle is only 10 meters wide and not truncated to allow truck + trailer to enter, as well the wider access will better allow snow clearing where 10 meters is insufficient.

9. Reasons and comments in support of the application, attach a separate sheet if necessary:
This would also give D+M Scheds more distance between them and future KSI activity
they are NOT A Plan PGP 36655.

The following information is required. Failure to provide any of the following may delay the application.

1. A copy of the proof of ownership. [For example: Certificate of Title or recent Tax Assessment] for the subject property or properties.
2. A Sketch Plan of the subject property, showing:
 - the legal boundaries and dimensions of the subject property;
 - boundaries, dimensions and area of any proposed lots (if subdivision is being proposed);
 - the location of permanent buildings and structures on the subject property, with distances to property lines;
 - the location of any proposed buildings, structures, or additions thereto, with distances to property lines;
 - the location of any existing sewage disposal systems;
 - the location of any existing or proposed water source; and
3. Additional or more detailed information may be requested by the Regional District following review of your application.

If the Regional District believes it to be necessary for the property boundaries and the location of buildings and structures to be more accurately defined, a plan prepared by a British Columbia Land Surveyor may be required.

I / We hereby declare that the information provided in this application is, to the best of my / our knowledge, true and correct in all respects, and I / we enclose the required fee with this application.

Signature of Owner/s:	<i>Viggo H Pedersen</i>
Signature of Owner/s:	<i>Doreen Pedersen</i>
Date:	<i>Oct 4 2013</i>

Agent's Authorization

Should the property owners elect to have someone act on their behalf in submission of this application, the following must be signed by all property owners.

I / We <i>Viggo H Pedersen</i> and <i>Doreen E Pedersen</i> hereby authorize	
(name) <i>Kevin Frederiksen</i> to act on my/our behalf in respect of this application.	
Address of agent: <i>Box 84, 9420 93RD AVE</i>	
Telephone: <i>250-793-1476</i> Fax:	Email: <i>china.men.la.kemattinge@gmail.com</i>

Viggo H Pedersen
 Signature of Owner/s:

Oct 4 2013
 Date

Doreen Pedersen
 Signature of Owner/s:

Oct 4 2013
 Date

**SKETCH PLAN SHOWING PROPOSED
SUBDIVISION OF LOT 6 PLAN BCP 42083
AND LOT 2 AND PART OF LOT 3 PLAN BCP 23215
ALL OF SECTION 26 TOWNSHIP 83 RANGE 19
WEST OF THE 6TH MERIDIAN
PEACE RIVER DISTRICT**

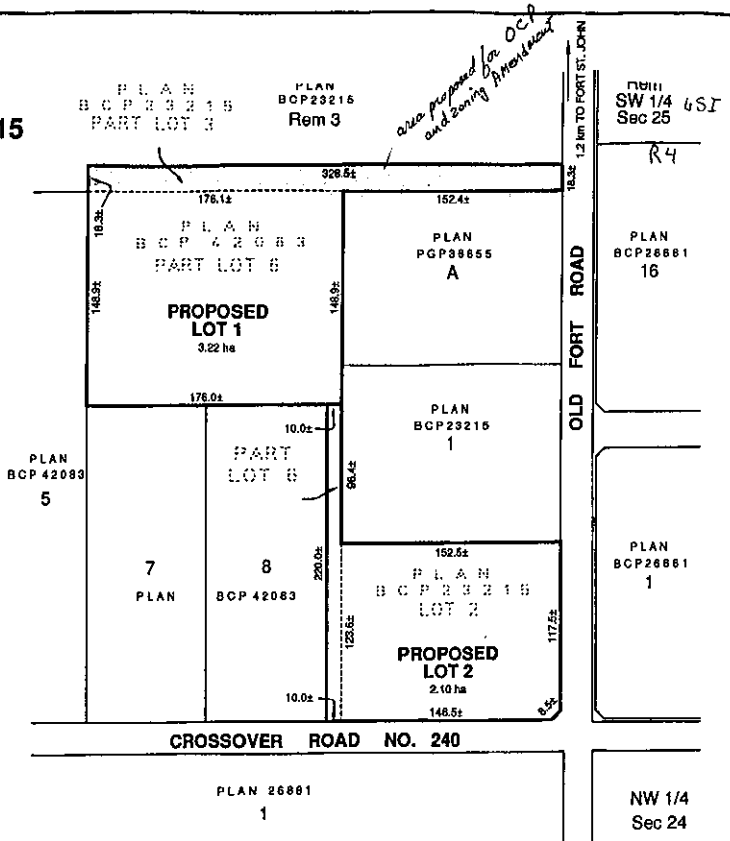
BOOK OF REFERENCE	
LOCATION	AREA
Part of Lot 3 Plan BCP23215	0.80 ha
Part of Lot 6 Plan BCP42083	2.82 ha
TOTAL PROPOSED LOT 1	3.22 ha
Part of Lot 6 Plan BCP42083	0.22 ha
Lot 2 Plan BCP23215	1.88 ha
TOTAL PROPOSED LOT 2	2.10 ha

DISTANCES SHOWN ARE IN METRES
AND DECIMALS THEREOF.

B.C.G.S. 94A.026

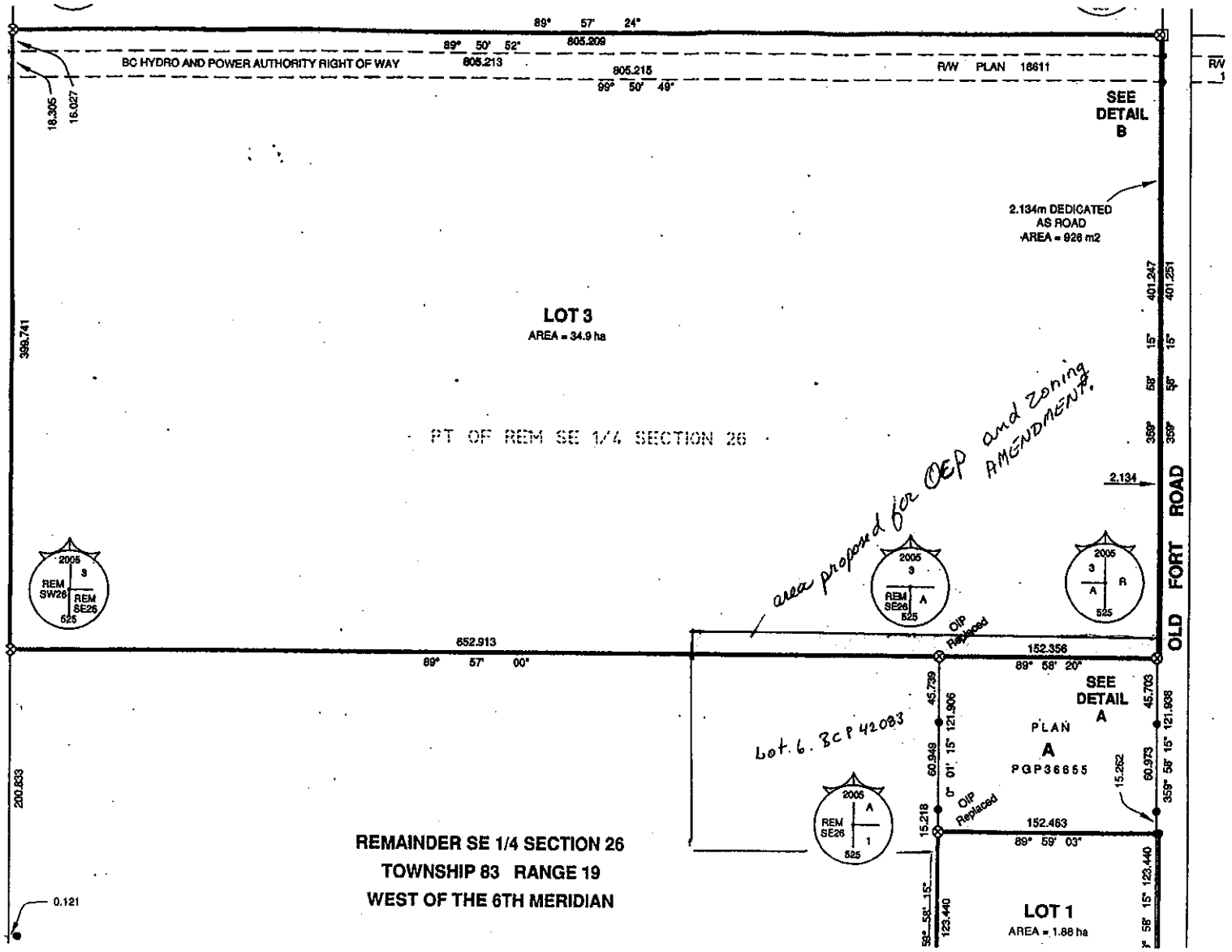


DRAWN ON SEPTEMBER 27 2012



JOB NO. 120950LE01R0
FOCUS SURVEYS
FCS Land Services Limited Partnership
10719 - 100th Avenue
Fort St. John, B.C. V1J 1Z5
Tel: (250) 787-0300 Fax: (250) 787-1811

THIS PLAN LIES WITHIN THE PEACE RIVER REGIONAL DISTRICT



89° 57' 24"

89° 50' 52" 805.208

BC HYDRO AND POWER AUTHORITY RIGHT OF WAY

805.213

805.215

RW PLAN 18811

RW 1

16.305
16.027

SEE DETAIL B

2.134m DEDICATED AS ROAD
AREA = 926 m2

401.247
401.251

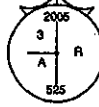
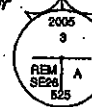
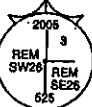
LOT 3
AREA = 34.9 ha

PT OF REM SE 1/4 SECTION 26

OLD FORT ROAD

2.134

15° 15' 369° 369° 58' 58'



652.913
89° 57' 00"

152.356

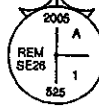
89° 58' 20"

SEE DETAIL A

PLAN A

PGP36665

Lot 6. BCP 42083



152.463

89° 59' 03"

LOT 1
AREA = 1.88 ha

123.440
58° 58' 15° 123.440
359° 58' 15° 121.898

200.833

0.121



Reference: 190128

DEC 03 2013

His Worship Mayor Merlin Nichols
and Councillors
District of Chetwynd
PO Box 357
Chetwynd BC V0C 1J0

Dear Mayor Nichols and Council:

Thank you for your letter of March 8, 2013, addressed to the Honourable Terry Lake, former Minister of Environment, regarding air quality monitoring in northeast British Columbia (BC). As the current Minister of Environment, I am pleased to have the opportunity to respond and I apologize for the delay in doing so.

The Ministry of Environment is aware of and appreciates the District of Chetwynd's continued interest in the northeast air quality monitoring initiative. As the initial phase of this project is drawing to a close, the stakeholder advisory group has completed its mandate by providing valuable input to the preliminary plans for air quality monitoring in northeast BC.

Three re-locatable monitoring units have been prepared for initial deployment near Farmington, Toms Lake and Doig River. The units will be operated at these locations for a minimum of one year. After that time, if concentrations of pollutants are found to be below detectable limits, a unit may be moved to another location where a more significant need for monitoring has been identified. When available, data from these monitoring units and other related communication will be posted at <http://www.BCAirQuality.ca>.

The ministry is committed to ongoing stakeholder engagement in airshed planning and management. It aims to identify and create opportunities that allow increased stakeholder participation in local air quality matters. Although such processes can take time, the ministry will continue to work with stakeholders, including the District of Chetwynd, on this and other related initiatives.

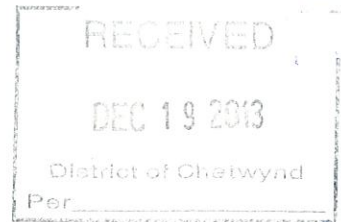
Thank you again for your continued interest in air quality monitoring in northeast BC.

Sincerely,

Mary Polak
Minister

OPTIONS
<ol style="list-style-type: none">1. Receive for information; or2. THAT Council direct a letter be sent to Minister Mary Polak expressing appreciation for the province's northeast air quality monitoring initiative, and requesting that the District of Chetwynd be included as a future location for a monitoring unit.

NOV 27 2013



Ref: 16986

His Worship Merlin Nichols
 Mayor of the District of Chetwynd
 5400 North Access Road
 Box 357
 Chetwynd BC V0C 1J0

Dear Mayor Nichols:

I am writing to thank you for the opportunity to meet with you and your colleagues at the Union of British Columbia Municipalities Convention in Vancouver on September 18, 2013 to discuss additional housing for low to moderate income seniors and adding an additional assisted living unit to Surerus Place.

I am advised that BC Housing has been in contact with both the Chetwynd Senior Citizens' Housing Society and Northern Health to talk about Surerus Place. If you have any questions, please feel free to contact BC Housing. You may wish to speak to Mr. Malachy Tohill at 250 649-2151 or mtohill@bchousing.org.

I would like to mention two housing programs that the provincial government uses to support housing affordability. The Province provides monthly cash payments to low-income working families and seniors renting in the private market through the Rental Assistance Program and the Shelter Aid for Elderly Renters program. Information regarding these, and other programs, can be found at www.bchousing.org.

Thank you again for discussing seniors' housing with me. It was a pleasure meeting with you and your colleagues in Vancouver.

Sincerely yours,

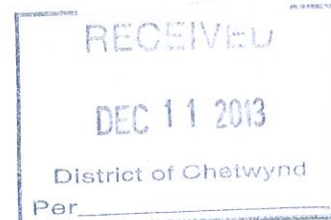
Rich Coleman
 Minister Responsible for Housing
 and Deputy Premier

cc: Mr. Malachy Tohill
 BC Housing

Ministry of Natural Gas Development
 Minister Responsible for Housing
 and Deputy Premier

Office of the Minister

Mailing Address:
 PO Box 9052, Stn Prov Govt
 Victoria, BC V8W 9E2
 Phone: 250 953-0900
 Fax: 250 953-0927



DEC 02 2013

Ref: 154524

Councillor Bruce D. Christensen
 President
 North Central Local Government Association
 206-155 George Street
 Prince George, BC V2L 1P8

Dear Mr. Christensen:

Thank you for your letter of November 13, 2013, advising of the three resolutions that were endorsed by the North Central Local Government Association (NCLGA) in May, 2013.

For many years, the Ministry of Community, Sport and Cultural Development has had an established resolution referral process between the Union of British Columbia Municipalities (UBCM) and the Province. The practice has been to respond to local government resolutions as endorsed by UBCM members following the UBCM Annual Convention. Typically, this results in the Ministry co-ordinating government's response to over 150 resolutions annually.

As such, the UBCM resolutions process is the first priority for the Ministry. That is not to say that resolutions dealing with issues of a regional concern are not important. I can assure you that, if there are regional issues that cannot appropriately be handled by that process, I will have those issues looked at at a later date.

Thank you again for writing. I appreciate you informing me of the NCLGA's resolutions.

Sincerely,

Coralee Oakes
 Minister

pc: Mr. Mike Bernier, MLA, Peace River South
 Mayor Jack Mussallem, City of Prince Rupert
 Mayor Merlin Nichols, District of Chetwynd



MINISTRY OF COMMUNITY,
SPORT AND CULTURAL DEVELOPMENT
MINISTER'S OFFICE
RECEIVED
NOV 19 2013
ROUTE TO: 154524
CC:
DRAFT REPLY DM FY/FILE
REPLY DIRECT FNA

November 13th, 2013

Hon. Coralee Oakes
Ministry of Community, Sport and Cultural Development
Room 124
Parliament Buildings
Victoria BC V8V 1X4

Re: NCLGA Resolutions

Dear Minister Oakes,

The following three resolutions were endorsed by the NCLGA membership at our convention held in Quesnel this past May:

- Community Charter/Local Government Act Amendment – sponsored by Prince Rupert
- Protection of Small Community Grants – sponsored by Chetwynd
- Senior's Housing – sponsored by NCLGA Executive

We are forwarding them to your ministry for your consideration and comment, and are looking forward to your response.

If you have any questions about these resolutions, please do not hesitate to contact us at NCLGA (250) 564-6585 or E-mail: oray@nclga.ca. The sponsors of these resolutions can be reached at:

- City of Prince Rupert (250) 627-0934
- District of Chetwynd (250) 401-4100

Sincerely,

Bruce D. Christensen
President, NCLGA

cc: MLA Jennifer Rice
cc: MLA Mike Bernier
cc: City of Prince Rupert
cc: District of Chetwynd

A4: SENIORS' HOUSING

NCLGA EXECUTIVE

WHEREAS the lack of appropriate affordable housing, particularly in small rural BC communities makes it difficult for seniors and those with special needs to age in place;

AND WHEREAS access to safe, affordable and appropriate housing helps to create vibrant, sustainable communities:

THEREFORE BE IT RESOLVED that NCLGA and UBCM urge the Provincial and Federal Governments to work with community partners to develop solutions to the lack of seniors' housing and to provide the necessary long-term funding to support the construction of a full range of affordable seniors' housing choices across British Columbia.

B12: COMMUNITY CHARTER / LOCAL GOVERNMENT ACT AMENDMENT

CITY OF PRINCE RUPERT

WHEREAS municipalities become the owners of properties arising through the mandatory provisions of *Community Charter/Local Government Act* legislation that regulates Municipal Property Tax Sales;

AND WHEREAS the municipal title to the property can then be disputed in a court of law or other tribunal;

AND WHEREAS the property title disputes prevent municipalities from transferring title to another purchaser and thereby hinders the sale of the property;

AND WHEREAS the holding costs, the legal costs, as well as opportunity costs while title is resolved can be extremely expensive and burdensome to a municipality:

THEREFORE BE IT RESOLVED that NCLGA and UBCM respectively request that the Province amend the *Community Charter and Local Government Act* so that a municipality's clear title to a property as a result of the operation of the Municipal Tax Sale Process cannot be disputed in a court of law or other tribunal.

LR1: PROTECTION OF SMALL COMMUNITY GRANTS

DISTRICT OF CHETWYND

WHEREAS local governments provide important and vital services to the residents of British Columbia;

AND WHEREAS small communities have come to rely on Provincial revenues, in the form of 'Unconditional' or 'Small Community Protection' grants (also known as 'Community Strategic Investment' grants), in order to support their ability to provide such services to the residents of this Province;

AND WHEREAS the Government of Canada has just recently recognized the true importance and value of strategic, predictable and long term investments in local government infrastructure to Canada:

THEREFORE BE IT RESOLVED THAT the North Central Local Government Association petition the UBCM, to encourage the Government of British Columbia to commit to ensuring stable, predictable and sustainable funding for small communities in British Columbia to ensure adequate revenue resources for these communities to allow them to continue to provide essential infrastructure and local government services to the residents and businesses of their respective communities and to the Province of British Columbia as a whole.

Background:

FCM Update – April 12, 2013

Budget 2013 and Rural Infrastructure

The 2013-14 federal budget tabled in Parliament in Ottawa on March 21, 2013, delivers significant gains for rural municipalities, and fulfills many of the objectives of FCM's infrastructure advocacy campaign.

I would like to thank and congratulate all members of the Rural Forum and FCM staff for developing and participating in such a focused and successful campaign. We have proven that when we come together, listen to each other and set common goals, we can have tremendous influence.

Let's take stock of how far we've come.

There's no denying the federal government has provided municipalities with an unprecedented commitment through the indexing of the permanent Gas Tax Fund, which guarantees its value over time, and the 10-year funding and program framework for the new Building Canada Fund.

Just as important, the budget entrenches the principle of long-term sustainable infrastructure funding. For rural municipalities, this long-term funding commitment will help with capital planning and make it easier to project needs and priorities over the longer term.

While the details of the infrastructure funding programs, including rural-specific components in the Building Canada Fund, remain to be determined, the government has shown it is committed to continuing its partnership with the municipal sector. FCM will be consulted in the program design phase and we will work to ensure the needs of small, rural and northern communities are addressed, including through a streamlining of the Small Communities Component.

For more information on the federal budget, please consult FCM's detailed analysis of Budget 2013 and Rural Infrastructure. For further information, please contact Daniel Rubinstein, Policy Analyst, 613-907-6294.

Sincerely,

*David Marit
Chair, FCM Rural Forum
Councillor, Rural Municipality of Willow Bunch, Saskatchewan*


Lenora


From: Northern BC Tourism <susan=nbctourism.com@mail73.atl51.rsgsv.net> on behalf of Northern BC Tourism <susan@nbctourism.com>
Sent: December-13-13 10:16 AM
To: d-chet Email Group
Subject: News from Northern BC Tourism


Tourism News from Northern BC Tourism

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Northern British Columbia Tourism

1274 Fifth Avenue
Prince George, BC
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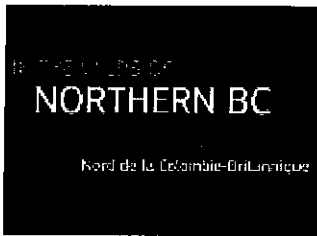
Northern BC ski gets media traction

While other parts of British Columbia have long received coverage of their mountains and destination resorts, the secret of Northern BC's amazing skiing experiences is starting to get out. Northern BC is experiencing unparalleled interest in our ski product, from our amazing heli-ski



operations, to back country ski areas to the unique culture of Northern BC community ski hills. From Tabor Mountain to Powder King to Hudson Bay Mountain to Shames/My Mountain Coop, our offerings are unique and newsworthy.

Articles in SBC Skier, Coast Mountain Culture, Explore and Snow Magazines and even The (UK) Guardian came



Get inspired by [this 2015 Canada Winter Games video](#), shot by Channel Collective for the games!



Hankin-Evelyn Backcountry Recreation Area



Skeena Cat Skiing

Photo credits:

Susan Clarke, Bearpaw Heli-skiing, Brian Hall, Skeena Cat Skiing

out in the last two months, featuring Northern BC ski product, and this coming winter will see a host of high-profile outdoors media visiting.

So, secret powder stash fans, please be kind and share your local knowledge! Your community could benefit.

Google Business Photos partner project

Starting in 2014, Northern BC Tourism plans to partner with Spotlight 360, a Google Business Photos trusted photographer, to help Northern BC businesses enhance their online presence.

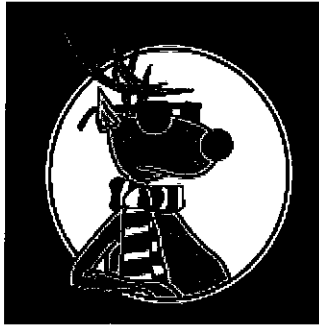
How it works:

The photographer will shoot a virtual tour of your business (interior and exterior), which will then be connected to Google Street View. Ten panoramic images, stitched together flawlessly will appear in Google's search engine, Google Maps, and your Google Local + page. Northern BC Tourism will also feature the virtual tour in our Northern BC App. As a business owner, you will own the rights to these tours so you can also embed the tour on your website or social media pages. The result is not "photographs", but code, which is embedded.

Take a look: www.youtube.com/watch?v=INg83kArY4g

For Google Business Photos examples from Spotlight 360, see www.spotlight360.ca/portfolio

The initial Northern BC Tourism-partnered price to business owners will be very affordable. The photographer visit will happen in the summer of 2014, when things are green and pretty! More details and sign up will be available soon!



Happy Holidays, Health and Happiness!

We wish you health, happiness and good times with loved ones this holiday season. Our office will be closed December 20, reopening December 30 to allow our staff time with family and friends. We look forward to working with you in 2014.

Labour Market update

Did you know that 3,810 job openings are expected in Northern BC by 2020 and that the region could face a labour shortage of nearly 500? Go2hr, BC tourism industry's human resource association, has recently released a study of labour demand and supply for the Northern BC region. Download the regional report to learn about the expected shortages at an occupation and sector level. Link: <https://www.go2hr.ca/research/regional-labour-market-studies>

Congratulations

In November, Rolla resident and founding member of Muskwa-Kechika Advisory Board, **Wayne Sawchuk**, was inducted as a Fellow of the Royal Canadian Geographic Society. Wayne is also a Fellow of the International Explorers Club, and a great advocate for northern British Columbia. His participatory packhorse safaris in the Muskwa Kechika attract guests from around the world.

Tumbler Ridge Aspiring Geopark:

In October 2013, an application was submitted to UNESCO for UNESCO Global Geopark status for the proposed Tumbler Ridge Geopark. The committee hopes to get a response in the New Year, host a site visit in the summer of 2014, and receive a decision in the fall of 2014. Good luck!

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Northern BC Tourism | Fishing | RV

Northern
British Columbia
REGION



Northern British Columbia
Tourism Association
1274 Fifth Avenue
Prince George, BC V2L 3L2
250-561-0432

Lenora

From: Union of BC Municipalities <ubcm@ubcm.ca>
Sent: December-11-13 5:49 PM
To: d-chet Email Group
Subject: Minister & Executive Meet, Order of BC, CivX Workshop, 2014 Wildlife Prevention & Age-friendly Grants

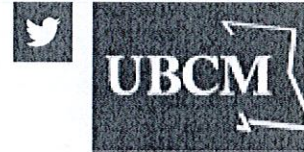
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Elections Legislation, Core Review, ALC and Strong Fiscal Futures Report Feature at Minister's Meeting with Executive

The UBCM Executive met with the Minister Oakes on November 22nd to discuss elections legislation, Gas Tax/Building Canada funding programs, the provincial government's core services review, the ALC and next steps with UBCM's Strong Fiscal Futures report and MMBC. [Read more](#)

December 11, 2013



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Order of British Columbia Call for Nominations

Know an outstanding British Columbian who deserves recognition? BC's Honours and Awards Secretariat is currently accepting nominations for the province's highest honour, the Order of British Columbia. [Read more](#)

In Memoriam - Mayor Larry Fynn

Pouce Coupe Mayor is remembered in the [Dawson Creek Daily News](#).

CivX 2013 Highlights

The transformative relationship between citizens and their governments was at the core of CivX 2013 that saw 12 thought leaders in open government and open data join a group of elected officials and staff to explore this important and emerging opportunity. [Read more](#)

Funding for Wildfire Prevention Continues

Funding permitting, there will be three opportunities for local governments and First Nations to apply for funding from the Strategic Wildfire Prevention Initiative in 2014. [Read more](#)



2014 Age-friendly Grants Announced

Twenty-six communities throughout the province will receive 2014 Age-friendly BC grants to support a variety of projects designed to help older adults live healthy, active, socially engaged and independent lives. The UBCM administers the Seniors Housing & Support Initiative on behalf of the Province. Read the government's news release [here](#).

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Elections Legislation, Core Review, ALC and Strong Fiscal Futures Report Feature at Minister's Meeting with Executive

Dec 11, 2013

The UBCM Executive met with the Minister Oakes on November 22nd to discuss elections legislation, Gas Tax/Building Canada funding programs, the provincial government's core services review, the ALC and next steps with UBCM's Strong Fiscal Futures report and MMBC.

Strong Fiscal Futures

President Martin referenced the Premier's comments at UBCM Convention regarding the Province's interest in discussing elements of the Strong Fiscal Futures Report, specifically the concept of providing incentives to local governments that grow their local economies. She noted that UBCM would be following up on the letter to the Premier proposing to establish a joint UBCM/Provincial Management Committee to develop an approach that would support and share the benefits of economic growth. Minister Oakes advised that she would follow up on the request that had been put forward to the Premier on next steps.

Gas Tax / Building Canada Update

The President and Minister discussed the status of discussions with the federal government on both the Gas Tax renewal and the Building Canada Fund. It was noted that the federal government was concentrating on the renewal of the Gas Tax fund, but more work needed to be done on the Building Canada fund.

Local Government Elections Reform

Minister Oakes advised that work continues on preparing phase 1 of elections legislation; changes related to accountability, transparency, compliance and enforcement, and education and information; but noted that work had begun to engage stakeholders as part of phase 2, expense limits. Provincial staff advised that an Expense Limits discussion paper would be released for comment as part of the consultation. Further information on the phased elections reform process can be found [here](#).

The Minister sought feedback from Executive members on expense limits. Executive members identified the challenge of establishing a limit that will work for all elected officials; and not be so complicated and complex that it deters individuals from running for office.

Executive members also took the opportunity to reiterate UBCM's policy on two additional election-related requests:

- a move to 4 year terms; and
- the need to provide the City of Vancouver with tools to address its specific challenges around both campaign expenses and contributions.

Core Services Review

The President requested an update from the Minister on the Core Service Review being led by Minister Bennett, the process

for identifying what entities are up for consideration and specifically what is being contemplated with respect to the Agricultural Land Commission (ALC).

The Minister advised that the Core Review is an ongoing process whereby Ministers have the opportunity to identify specific proposals or areas of their ministry that could be considered as part of the core review process. She indicated that if a specific proposal that is put forward, was accepted for review, it would only be at that point that affected and interested stakeholders would be consulted.

With respect to the ALC, Executive members expressed concerns that recent media reports did not rule out some form of review. Members noted that if in fact there was some form of ALC/ALR review forthcoming, UBCM and its members would want to be made aware and be part of the consultation process.

Multi Materials BC (MMBC)

Councillor Linda Hepner, co-chair of UBCM's Recycling Negotiating Committee updated the Minister on the Committee's work to date and on their most recent meeting with MMBC representatives. She advised that there were still concerns amongst many local governments about the contracts being offered to local governments and concerns that the Province was not doing enough to support local governments in their negotiations with MMBC. The Minister thanked the Executive for the update and advised that she would share the information with her provincial counterparts.

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Funding for Wildfire Prevention Continues

Dec 11, 2013

Funding permitting, there will be three opportunities for local governments and First Nations to apply for funding from the Strategic Wildfire Prevention Initiative in 2014: January 31, April 25 and October 3, 2014.

Under the 2014 SWPI program, grants are available for up to 90 per cent of the eligible costs of operational fuel treatments. Community Wildfire Protection Plan grants cover 50 per cent of eligible costs while fuel management prescription and demonstration project grants cover 75 per cent of eligible costs.

Forest fires in BC are expected to increase in frequency and severity in coming years due to a warming climate, the Mountain pine beetle infestation and other factors. The best way to protect lives and property from wildfire is to take proactive, preventive steps to reduce threats in and around our communities, including FireSmart activities and forest fuel management.

The Strategic Wildfire Prevention Initiative is administered by the Provincial Fuel Management Working Group, comprised of staff from the UBCM, First Nations' Emergency Services Society and Wildfire Management Branch of the Ministry of Forests, Lands and Natural Resource Operations. Since 2004, the program has supported:

- Nearly 300 CWPPs, or CWPP updates
- More than 430 fuel management prescriptions
- Over 10,000 hectares of operational fuel treatments or demonstration projects

The 2014 SWPI program guides, application forms and resource materials are now available on UBCM's website.

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Lenora

From: Union of BC Municipalities <ubcm@ubcm.ca>
Sent: December-18-13 5:43 PM
To: d-chet Email Group
Subject: Results of Gas Tax Fund Consultations; LGPS Grant Update

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THE COMPASS *News and information from the Union of BC Municipalities*

Results of Gas Tax Fund Consultations

Over the past year, UBCM has engaged with B.C. local governments in preparation for discussions with the federal and provincial governments to renew the Gas Tax Fund. With the engagement process now concluded, we are sharing the key themes expressed by our members. These themes will provide the basis for UBCM's advocacy throughout renewal discussions. [Read More](#)

Guide for Bylaw Development in Farming Areas

Local governments can now access an updated edition of the *Guide for Bylaw Development in Farming Areas*. The revised version incorporates new standards established under section 916 of the Local Government Act. [Read more](#)

Summary of 2011-2013 LGPS Grants

Local Government Program Services (LGPS) has managed grant programs and services for BC local governments and other eligible applicants since 2004. A summary of the grants that were awarded through LGPS from 2011-2013 is [now available](#).

Season's Greetings to Our Readers

We wish all the best of the holiday season to our subscribers. The Compass will be on a hiatus for the next two weeks and will resume January 8, 2014.

Through the Looking Glass: Reflections on Leadership

The Local Government Leadership Academy's [2014 Leadership Forum](#) will be held February 5-7, 2014 at the Radisson Hotel Vancouver Airport in Richmond, BC.

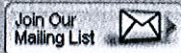
December 18, 2013

Next issue will be January 8, 2014

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Lenora

From: FCM Communiqué <communiqué@fcm.ca>
Sent: December-12-13 4:54 PM
To: Lenora
Subject: Canada Post to phase out home delivery

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FCM Update

December 12, 2013

Canada Post to phase out home delivery

Canada Post announced Wednesday that it will begin a five-year phasing out of home delivery across the country starting in late 2014. The move is part of Canada Post's Five Point Action Plan responding to the dramatic decline in demand for service and the need to remain self-sufficient, according to the corporation's website.

Home delivery service will be replaced with community mailboxes, however, Canadians who currently receive their mail and parcels through community mailboxes, grouped or lobby mailboxes or curbside rural mailboxes will not be affected.

The changes, and the process by which they will unfold, will have a significant impact on municipalities and our citizens. FCM is especially concerned about rising costs for service in rural and remote areas as well as service to our aging population and all households who rely on mail delivery for essential mail and for whom a community mailbox may be prohibitive, especially during the winter months.

FCM will be meeting with Canada Post as soon as possible to discuss the implications of the announcement and to ensure municipal concerns are considered throughout the process.

We will follow up with more information once we have consulted Canada Post.

Sincerely,

Brock Carlton
 Chief Executive Officer

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Lenora

From: FCM Communiqué <communiqu@fcm.ca>
Sent: December-13-13 7:16 PM
To: Lenora
Subject: FCM News - Week of December 9, 2013

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FCM News

December 13, 2013

IN THIS ISSUE:

2014 SCC: Lac-Mégantic mayor to discuss community resilience

Remembering Nelson Mandela

Deadline for FCM Women in Local Government scholarships fast approaching

Going the Distance: Milestone 5 success stories

The #housingcrunch affects you

2014 SCC: Lac-Mégantic mayor to discuss community resilience

Last summer, the rail disaster in Lac-Mégantic, QC, shocked Canadians and reminded municipal officials across the country of the importance of making their communities more resilient. At the 2014 Sustainable Communities Conference and Trade Show in Charlottetown, PE, hear from Lac-Mégantic Mayor Colette Roy Laroche as she offers insight into her town's recovery and plans for increasing resiliency. Don't miss it! Learn more about the conference and register today.

Remembering Nelson Mandela

FCM shares the sorrow felt by South Africa and the world as we continue to mourn the loss of Nelson Mandela. To celebrate the life and work of this great man, members may wish to pass resolutions recognizing July 18 as Nelson Mandela Day in their community. On this day, citizens are encouraged to devote 67 minutes of their time to helping others, in recognition of the 67 years Nelson Mandela dedicated to public service.

Deadline for FCM Women in Local Government scholarships fast approaching [^]

Help get the word out about FCM's scholarships to encourage young women in high school and post-secondary education to participate in civic life. The deadline for applications for the Canadian Women in Municipal Government Scholarship and the Mayor Andrée Boucher Memorial Scholarship is **January 15, 2014**.

Going the Distance: Milestone 5 success stories [^]

FCM's Partners for Climate Protection (PCP) program empowers municipalities to take action against climate change through a five-milestone framework. Getting to Milestone 5 is a significant achievement for members. Working through PCP's performance-based framework can take several years, and hinges on strong collaboration with corporate and community stakeholders. Use our new success stories to inspire and support climate change initiatives in your municipality.

The #housingcrunch affects you [^]

One in four Canadians pays more than they can afford for housing. It could be someone you know – a family member, friend, or colleague. Please share this message on Twitter, Facebook, or LinkedIn today: 1 in 4 Canadians pays more than they can afford for housing. It's time to act. <http://bit.ly/1dhsmL4> #housingcrunch #CDNmuni.

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Lenora

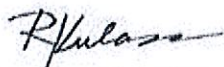
From: CoastalGasLink <CoastalGasLink@transcanada.com>
Sent: December-16-13 5:38 PM
Subject: Coastal GasLink Project Activity Update #12
Attachments: Coastal GasLink Project Activity Update 12_December 2013.pdf

Good Afternoon,

Attached is the Project Activity Update #12 from the Coastal GasLink Pipeline Project for December 2013 – January 2014. We plan to issue this update each month.

Please let me know if you would like to be removed from the distribution list, or if you would like the update sent to anyone else in your organization.

Kind regards,



Rachel Kulasa
Community Relations
Coastal GasLink Pipeline Project Ltd.



Toll Free: (855) 633-2011

Fax: (403) 920- 2443

e-mail: coastalgaslink@transcanada.com

website: www.coastalgaslink.com

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Coastal GasLink Pipeline Project



Project Activity Update #12 December 2013 – January 2014

Through 2013, the Coastal GasLink Pipeline Project conducted extensive environmental and engineering field studies and engaged landowners, local governments, Aboriginal groups and the public to define a proposed pipeline route and collect information for preparation of permitting and regulatory applications.

Our 2013 field programs are now complete. We will undertake additional environmental and engineering field studies in 2014 to continue to gather information as we further refine the proposed construction footprint and construction methods.

A map of the proposed route, which is to be included in the project application to be submitted in early 2014, is available on the "Route Maps" page of the project website at www.coastalgaslink.com

We will continue to communicate on the status of the project application with First Nations, local governments, affected landowners and tenure holders and everyone who has expressed interest in the project.

In the Community

Coastal GasLink acted as sponsor for the North Central Local Government Association's public luncheon on December 13, in cooperation with TransCanada's Prince Rupert Gas Transmission project. The featured speaker at the luncheon was Hon. Coralee Oakes, British Columbia's Minister of Community, Sport and Cultural Development. The event took place in Prince George.

Coastal GasLink representatives will return to Prince George on January 21 to take part in the Market Expansion Forum, hosted by Initiatives Prince George. On January 22 and 23, the project team is sponsoring and taking part in the Premier's Natural Resource Forum in Prince George.

For more information:

1.855.633.2011 (toll free)

coastalgaslink@transcanada.com

www.coastalgaslink.com

Lenora

From: Kathryn Kohlenberg <kathryn_kohlenberg@transcanada.com> on behalf of Prince Rupert Gas Transmission <princerupertgas@transcanada.com>
Sent: December-17-13 12:51 PM
Subject: Prince Rupert Gas Transmission Project – Project Activity Update #7 (December 2013 – January 2014)
Attachments: 2013 12 17 - PRGT - Project Activity Update #7.pdf

Good Afternoon:

As part of our effort to keep stakeholders informed on activities in your respective areas as they relate to the Prince Rupert Gas Transmission project, attached is the Project Activity Update #7 for December 2013 – January 2014. We will continue to issue this form of update each month with our latest information. Please see the attached document.

Previous Project Activity Updates can be found on our Project website:

<http://www.princerupertgas.com/about/documents-links/>.

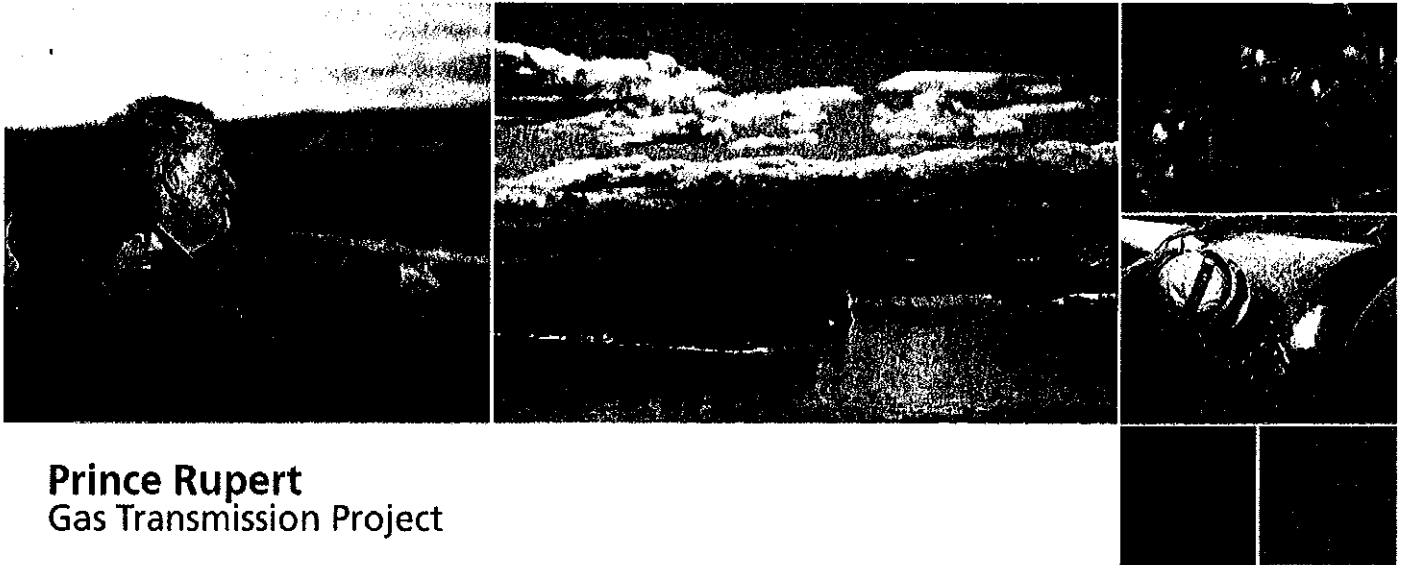
Please let me know if you would like to be removed from the distribution list, or if you would like the update sent to anyone else in your organization.

Regards,

Shaheen Kassam

**Senior Community Relations Advisor
Prince Rupert Gas Transmission Ltd.
TransCanada**

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Prince Rupert Gas Transmission Project

Project Activity Update #7 December 2013 – January 2014

The purpose of the Prince Rupert Gas Transmission (PRGT) Project is to plan, construct and operate an approximately 900-kilometre pipeline to transport natural gas from north of Hudson's Hope, B.C. to the proposed Pacific NorthWest LNG export facility on Lelu Island within the District of Port Edward.

The project is conducting extensive environmental and engineering field studies, and is engaging Aboriginal groups, local governments, landowners and the public to refine the proposed pipeline route. Based on studies and engagement to date, we had refined our route options through central B.C. by eliminating the original northerly conceptual corridor from further consideration and concentrating our resources on a single study corridor from the Hudson's Hope area to Cranberry Junction. As part of our effort to continue engaging and assessing options west of Cranberry Junction, we removed the alternative corridor through the conservancies, leaving four marine alternative corridors for further review [\[link to map\]](#). Our discussions are continuing as we further investigate these remaining marine corridor options. The resulting information will be used to prepare permitting and regulatory applications.

All field work is conducted within the scope of applicable permits obtained from the appropriate regulatory authorities. Recent and upcoming activities include:

1. Fisheries and Aquatics Program

The fisheries and aquatics program includes fish and fish habitat assessments at proposed stream crossings in the project corridor. Winter fish habitat surveys are planned at select watercourse crossings in January, 2014. The surveys will record under-ice water depth at selected crossings to evaluate fish overwintering potential. Measurements for pH, electrical conductivity, temperature and dissolved oxygen will be recorded at each watercourse crossing visited. Video footage of substrate composition and overwintering use will be obtained at each site if possible.

Information gathered from these surveys will be the basis for the fisheries and aquatics section of the Environmental Assessment and helps to inform watercourse crossing design for the pipeline.

2. Marine Environment

The project team has received permits from the BC Oil and Gas Commission (OGC) to conduct sediment sampling along proposed marine routes. This data will support decisions regarding the pipeline design, construction and mitigation plans for pipe laid on the ocean floor. Procedures are in place to stop activities when marine mammals are in the vicinity of the survey vessel, as directed by a marine biologist who will be on board.

3. Vegetation Surveys

Botanists were on the proposed right of way throughout the summer looking at vegetation communities and rare plants. The survey results and existing government databases will inform ecosystem mapping to be completed for route, potential facility and infrastructure sites. No new field activities are planned for December or January.

4. Archaeology Program

The project's archaeological field program team is working to identify and evaluate archaeological resources within the project area. They will assess possible effects on archaeological resources from the project and recommend viable alternatives for avoiding or managing any adverse effects.

The completion of the Archeological Impact Assessment will require an assessment of locations identified by a GIS-based model of archaeological sites for the project. Because snow-free, unfrozen ground conditions are required for thorough archaeological assessment, fieldwork will pause over the winter. Survey work will resume in the spring of 2014 to complete the assessment of areas identified as having high potential for archaeological sites.

5. Wildlife Monitoring and Surveys

The December marine bird program is underway and will wrap-up in a few weeks. Results from this fieldwork will be incorporated into the Environmental Assessment and provide important information for the assessment of potential project effects on marine birds.

6. Geotechnical Investigation

Borehole locations have been identified for major crossings to enable geotechnical investigations at potential horizontal directional drilling or aerial sites. About 19 borehole locations have been identified for the geotechnical drilling program.

Geotechnical drilling is continuing at the Williston Lake crossing and the drilling at the Peace River crossing has been completed. The project team has received a BC Oil and Gas Commission (OGC) permit to begin drilling at Tildesley Creek and is waiting for permits to begin drilling at the remaining borehole locations. This geotechnical investigation will continue during the winter months.

7. Ground Survey/Route Assessment

The centerline survey continues to collect information along the pipeline study corridor; this information is required for engineering and constructability assessment work. The project team continues to engage and work with local communities to adjust the proposed route in order to minimize impacts to communities, wildlife and the environment.

8. Timber Assessment

The purpose of this program is to scale and assess timber volumes on the project to support regulatory permit applications and to develop construction clearing and salvage operation plans. Timber locations have been identified now that the project team has completed flying over the alternative routes, and the project will continue to develop strategies for a fiber utilization plan.

The project team is continuing timber cruising along the pipeline study corridor, verifying accessibility to the project areas, confirming deck space locations, and counting trees by test blocks. They have completed the Moberly area and are starting west of Williston Reservoir. This work is expected to continue into next year and the targeted completion is August 2014.

9. Helipad Site Clearing Program

The project team has identified several helipad locations for accessing the proposed pipeline corridor. They have submitted the helipad and cutting permit applications to the BC OGC and will wait for the permit approval before clearing the helipad sites.

10. Offshore Survey

Phase 2 of the offshore survey began early in December. The purpose of this survey is to collect data to support detailed engineering. The offshore survey examines depth, subsea topography, nature of seabed top soils and location of flora, fauna and marine life to ensure the route does not endanger protected species.

11. Regulatory

This fall, the Canadian Environmental Assessment Agency (CEAA) announced signing of the Amendments to the Regulations Designating Physical Activities, which results in the Canadian Environmental Assessment Act 2012 no longer applying to projects such as PRGT.

This decision in no way removes or lessens the BC Environmental Assessment Office's (BC EAO) requirement that PRGT follow the rigorous requirements for environmental data collection and analysis set out by the BC EAO. We have worked closely with the BC EAO to ensure all of their requirements are strictly followed. We believe the BC EAO process provides a robust review of environmental, social, economic, health and heritage aspects of the project, and provides for extensive input involving Aboriginal groups, communities, landowners and stakeholders.

11. In the Community

The PRGT team recently participated at four BC EAO Open Houses which took place in Mackenzie (November 27), Hudson's Hope (November 28), New Hazelton (December 4) and Port Edward (December 5). The objective of these open houses was for the public to learn more about the project and to provide input into the BC EAO on the draft Application Information Requirements (AIR) for the project.

The draft AIR specifies the information that must be included in PRGT's application for an Environmental Assessment Certificate. For more information, please go to [BC EAO's Project Information Centre website](#) or directly to [BC EAO Website – PRGT draft AIR](#). The 30-day public comment period ends December 18, 2013. People are welcome to submit comments to the BC EAO on the draft AIR in writing:

- Via the BC EAO website (www.eao.gov.bc.ca; look for the Prince Rupert Gas Transmission Project),

- By fax to 250-387-0230, or
- By email to Nathan Braun at the BC EAO, PO Box 9426, Station Prov Govt, Victoria, V8W 9V1.

The project team has met with representatives from several Regional Districts and municipalities along the proposed project corridor to discuss preliminary infrastructure plans for the project and to seek input that could be incorporated into project planning decisions. These discussions included information on potential rail sidings, laydown areas, stockpile sites and construction camp locations. This outreach will continue in December and into January.

Information: Toll free Phone number: 1-855-253-0099

Email: princerupertgas@transcanada.com

Website: PrinceRupertGas.com

Shaheen Kassam, Senior Community Relations Advisor



TransCanada Pipelines Limited
450 - 1st Street S.W.
Calgary, Alberta, Canada T2P 5H1
Tel: 403.920.5413
Email: joel_hill@transcanada.com

December 24, 2013

Chetwynd Council

RE: TransCanada Pipelines Information Sharing

NOVA Gas Transmission Ltd. (NGTL, which is the proponent of the Merrick Mainline Project) and Coastal GasLink Pipeline Ltd. (Coastal GasLink) are separate legal entities within TransCanada. NGTL is a pipeline that provides utility transmission service and is regulated by the National Energy Board. Coastal GasLink on the other hand is a merchant pipeline that has entered into a contract with Shell Canada to design, construct, own and operate a pipeline to provide transportation service to Shell's LNG export facility. The two pipelines are essentially competitors despite both being owned by TransCanada.

Part of the regulatory oversight exercised by the National Energy Board is ensuring that affiliate companies (like NGTL and Coastal GasLink), share information appropriately. In this case that limits the ability of NGTL to share information with Coastal GasLink. Coastal GasLink also has limitations on how it can share information due to the commercial arrangements with its customer.

NGTL and Coastal GasLink have met to discuss the appropriate sharing of information between the projects so that the potential effects of the projects on landowners, aboriginal groups, stakeholders and the environment can be reduced. NGTL will continue to work towards sharing information appropriately between the projects.

Both the Merrick Mainline Project and Coastal GasLink Project benefit from the strength and reputation of TransCanada, and both of them may be seen by the public as parts of TransCanada. Both projects are committed to upholding TransCanada's public engagement principles. For the Merrick Mainline Project, we look forward to building a meaningful and productive relationship with the District of Chetwynd.

Sincerely,

A handwritten signature in blue ink, appearing to read "Joel Hill", written over a light blue horizontal line.

Joel Hill
Project Manager

File No. 0550.02

DISTRICT OF CHETWYND
REGULAR COUNCIL MEETING
INFORMATION ITEMS

DATE: January 6, 2014

- I- 1. PRRHD November Board Meeting Minutes, dated November 28, 2013
- I- 2. PRRD November Board Meeting Minutes, dated November 28, 2013
- I- 3. Ministry of Jobs, Tourism & Skills Training Letter, dated November 29, 2013, re: Chetwynd Boundary Extension
- I- 4. UBCM Letter, dated December 3, 2013, re: Gas Tax Agreement Community Works Fund Payment
- I- 5. SnoRiders Newsletter, dated December 2013
- I- 6. NH Information Bulletin, dated December 11, 2013, re: NH Connections Schedule Changes During Holiday Season
- I- 7. BCSEA Newsletter, dated December 2013
- I- 8. CILA Update, dated December 13, 2013
- I- 9. Committee for the Republic of Canada Email, dated December 16, 2013, re: Glass-Steagall Banking Separation and NAWAPA XXI: Gateway to the Fusion Economy
- I- 10. BCNPHA Newsletter, dated December 17, 2013
- I- 11. TIABC Industry Update, dated December 17, 2013
- I- 12. Creative City News, dated December 17, 2013
- I- 13. Louise Niro, NEB Email, received December 18, 2013, re: Joint Review Panel – Publication Office Telephone Number Changes
- I- 14. NH News Release, dated December 18, 2013, re: NH Housekeeping Audit Results, Health Foundations Successes Presented at the Latest NH Board Meeting
- I- 15. BCCCA Newsletter, dated December 2013
- I- 16. Northern Gateway Pipelines Email, dated December 19, 2013, re: Joint Review Panel Recommends Approving Northern Gateway
- I- 17. WW2RH News, dated December 2013
- I- 18. NWB Magazine, dated December 2013
- I- 19. Pipeline News North Newspaper, dated December / January 2014
- I- 20. Transition Magazine, dated Winter 2013



DISTRICT OF CHETWYND

MEMO

TO: Mayor and Council
FROM: Chief Administrative Officer
DATE: December 17, 2013
RE: Riverhouse Restaurant Lounge – Development Permit

District Council has been asked to issue an amendment to the Development Permit for the Brookwood Properties (Riverhouse Restaurant Lounge) to include the attached (general depiction) signage.


Council Committee considered this request at a Committee of the Whole meeting held December 16, 2014. Committee recommended Council's approval.

Recommended Resolution:

That Development Permit 01-2013 be amended to include (general concept) the signage planned for the Pine Inn and Riverhouse Restaurant Lounge as noted on schedules "A", "B" and "C".

Note: A Building Permit and applicable Sign Permits will also be required for this signage addition.

Respectfully submitted,



D.B. (Doug) Fleming
Chief Administrative Officer

Development Permit 01-2013 Schedule 4

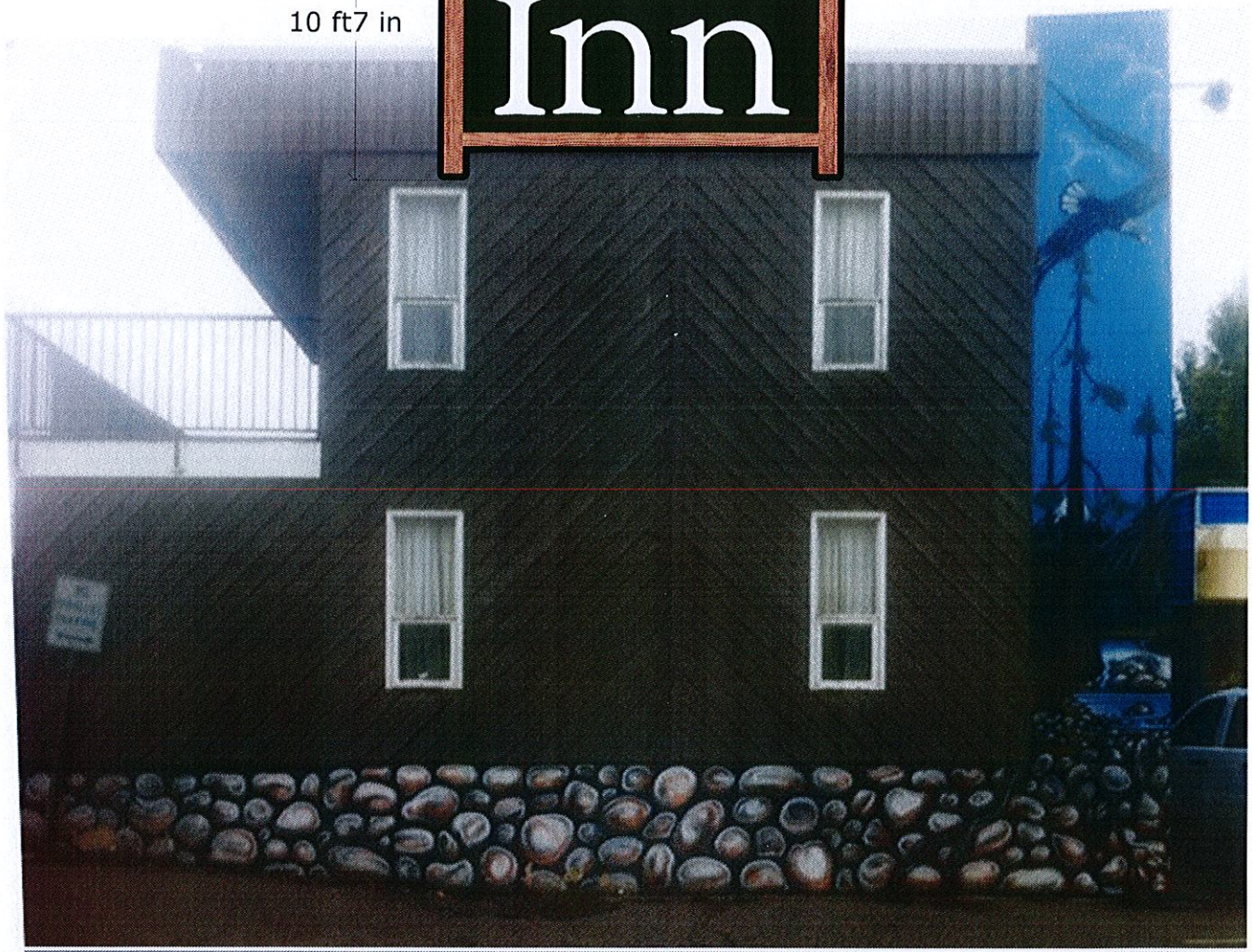
[Signature]
12/12/13

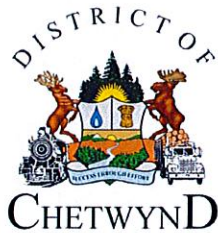


Development Permit 01-2013 Schedule "B" 10/1/13



10 ft 7 in





COUNCIL AGENDA REPORT

DATE:	December 27, 2013	COUNCIL MEETING DATE:	January 6, 2014
DEPARTMENT:	Administration		
SUBJECT:	Temporary Use Permit Applications - 4821 South Access Road and 4467 and/or 4447 53 Avenue SE		

PURPOSE:

To ratify motions adopted by the Committee of Whole Council at its meetings held December 2 and 16, 2013.

SUMMARY/BACKGROUND:

At a meeting held December 2, 2013, the Committee of Whole considered Duz Cho Construction Ltd.'s application for a temporary use permit for the unlawful sea can structure at 4821 South Access Road; at a meeting held December 16, 2013, the Committee of Whole considered Laurie Gayse' application for a temporary use permit for the unlawful sea can structure at 4467 and/or 4447 53 Avenue SE.

PAST PRACTICE/PREVIOUS ACTION TAKEN:


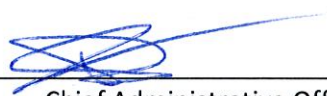
At its regular meeting held November 4, 2013 Council directed that the unlawful structure at 4821 South Access Road be removed and civil action be initiated to enforce its removal; at its regular meeting held December 2, 2013, Council directed that the unlawful structure at 4467 and/or 4447 53 Avenue SE be removed and civil action be initiated to enforce its removal.

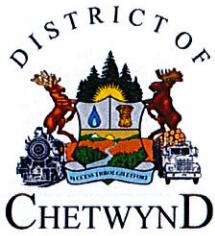
RECOMMENDATION(S):

THAT the report be received for information; or

THAT Council ratify the resolution adopted at the December 2, 2013 Committee of Whole meeting and direct that the Temporary Use Permit application for the unlawful sea can structure located at Duz Cho Construction Ltd., 4821 S Access Road, not be entertained; and

THAT Council ratify the resolution adopted at the December 16, 2013 Committee of Whole meeting and direct that Administration proceed in accordance with District of Chetwynd bylaws with respect to the unlawful sea can structure located on property owned by Laurie Gayse at 4467 and/or 4447 53 Avenue.

<p>SUBMITTED BY:</p>  <p>_____ Department Head</p>	<p>REVIEWED AND APPROVED FOR SUBMISSION TO COUNCIL BY:</p>  <p>_____ Chief Administrative Officer</p>
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COUNCIL AGENDA REPORT

DATE:	January 2 nd , 2014	COUNCIL MEETING DATE:	January 6 th , 2014
DEPARTMENT:	Finance		
SUBJECT:	December Accounts Payable Cheque List		



SUMMARY/BACKGROUND:

Cheques issued	218	\$ 974,892.31
Manually Paid	0	\$ 0,000.00
EFT payments	1	\$ <u>43,169.99</u>
Total		\$ 1,018,062.30

Details are available in the Information Folder

RECOMMENDATION(S):

That the cheque register for the month of December 2013 totaling \$ 1,018,062.30 be received.

SUBMITTED BY:	REVIEWED AND APPROVED FOR SUBMISSION TO COUNCIL BY:
 <hr/> Department Head	 <hr/> Chief Administrative Officer