

DISTRICT OF CHETWYND

Minutes of the Regular Council Meeting

Date: November 16, 2015
Time: 4:30 p.m.
Location: Tamarack Hall, Chetwynd & District Recreation Centre

Present: Mayor Nichols
Coun. Bassendowski
Coun. Brownlee
Coun. Deck
Coun. Galbraith
Coun. Pfanner
Coun. Weisgerber
D. Fleming, Chief Administrative Officer
C. Newsom, Director of Corporate Administration
R. Rusjan, Director of Parks and Recreation
D. Ennis, Deputy Director of Corporate Administration
(Recording Secretary)

Absent: Nil

Press: Tona Aboaba, Peace FM
Marlon Gomez, CHET TV
Naomi Larsen, Chetwynd Echo

Public: Tyria Plamondon, Chetwynd Visitor Center [Item D-1]
Ellen McAvany, Economic Development Officer

1. **Call to Order** Mayor Nichols called the meeting to order at 4:30 p.m. and an opening statement was read.

2. **Adoption of Agenda** MOVED by Coun. Bassendowski, SECONDED by Coun. Brownlee
THAT the Regular Council Meeting Agenda for November 16, 2015 be adopted as circulated.

CARRIED

3. **Minutes**
M-1
Minutes of the
Regular
Council
Meeting
MOVED by Coun. Pfanner, SECONDED by Coun. Deck
THAT the minutes of the Regular Council Meeting held on November 2, 2015 be adopted as circulated.

CARRIED

"DRAFT COPY ONLY"

These draft minutes have "NO Official Status". They have NOT been formally adopted by Council. The minutes are for information purposes only and may NOT be copied without prior permission.

M-2
Minutes of the
Committee of
the Whole
Meeting

MOVED by Coun. Galbraith, SECONDED by Coun. Brownlee

THAT the minutes of the Committee of the Whole Meeting held on November 2, 2015 be adopted as circulated.

CARRIED

4. Delegations and/or Presentations

D-1
Tyria
Plamondon,
Chetwynd
Visitor Centre
re: 2015
Visitor
Services
6900.20.04

Tyria Plamondon, Chetwynd Visitor Centre Manager provided Council with a brief presentation regarding 2015 Visitor Services as outlined below:

- Increased their hours of operation by 20%
- 3500 visitors attended
- Statistics were down a little bit, which has been attributed to operating out of a new location

Some initiatives for 2016 are:

- Provide mobile visitor services by introducing roaming counsellors into the community to reach the visitors who stop in the community but do not necessarily visit the Visitor Centre
- Offer World Host Training to front line staff from the business and service sectors including; visitor services, accommodations, restaurants, convenience stores, grocery stores, public facilities, retail stores, etc.

Council thanked Ms. Plamondon for the presentation.

5. Bylaws

B-1
***Bylaw No.
1033, 2015

MOVED by Coun. Galbraith, SECONDED by Coun. Brownlee

THAT Bylaw No. 1033, 2015 cited as the “District of Chetwynd Water Fees, Charges and Regulation Amendment Bylaw No. 1033, 2015” be introduced and given FIRST, SECOND and THIRD readings.

CARRIED***

B-2
***Bylaw No.
1034, 2015

MOVED by Coun. Brownlee, SECONDED by Coun. Bassendowski

THAT Bylaw No. 1034, 2015 cited as the “District of Chetwynd Sewer Fees and Charges Amendment Bylaw No. 1034, 2015” be introduced and given FIRST, SECOND and THIRD readings.

CARRIED***

B-3
***Bylaw No.
1036, 2015

MOVED by Coun. Galbraith, SECONDED by Coun. Deck

THAT Bylaw No. 1036, 2015 cited as the “District of Chetwynd Solid Waste Collection and Disposal Services Amendment Bylaw No. 1036, 2015” be introduced and given FIRST, SECOND and THIRD readings.

CARRIED***

6. Council Committee and Liaison Reports

CR-1
Regional
District Report
0400.70.02

Mayor Nichols submitted the following written Peace River Regional District (PRRD) report dated November 12, 2015:

“The Water-Sewer Referendum for Areas C and D was defeated. Administration will bring a report to Board in January.

April 28, 2016, RD Board location: Chetwynd.

BC Hydro Presentation on Site C:

- Prime Contractor will be selected late 2015 or early 2016.
- Most workers on site today are local hires.
 - Local includes mostly those who can give a NE address.
 - How many workers commuting from Chetwynd? Will find the answer and report.
 - Where do your workers go on days off? Will find the answer and report.”

MOVED by Mayor Nichols, SECONDED by Coun. Brownlee

THAT Mayor Nichols’ written Peace River Regional District Report dated November 12, 2015, be received.

CARRIED

CR-7
Mayor’s
Report
0550.04

Mayor Nichols submitted the following written Mayor’s Report dated November 16, 2015:

“The following items occupied some of the Mayor’s time since last reported:

- November 5: Met with Manager of Chetwynd Mechanical Pulp, Bret Hitchcock.
- November 10: Met with MLA Bernier.
- November 10: Health Services Committee.
- November 11: Remembrance Day Ceremonies.
- November 12: Peace River Regional District Dawson Creek.
- November 16: National Child Day Proclamation.
- November 16: Met with Sergeant Tremblay.”

MOVED by Mayor Nichols, SECONDED by Coun. Brownlee

THAT Mayor Nichols' written Mayor's Report dated November 16, 2015, be received.

CARRIED

7. Correspondence – Discussion

CD-1 MOVED by Coun. Weisgerber, SECONDED by Coun. Pfanner

*** LGLA re:

2016

Leadership

Forum

0390.20.01

THAT the Compass dated October 28, 2015 re: Election Expense Limits: Spill Response Forum; FOI Webinar; EA Directors & LGLA Forums, be received; and

THAT Council authorize up to two Council members to attend the Local Government Leadership Academy's 2016 Leadership Forum in Richmond, BC on February 3 – 5, 2016.

CARRIED***

CD-2

***NEBC

Resource

Municipalities

Coalition re:

Upstream

Update Forum

0390.20.01

MOVED by Coun. Galbraith, SECONDED by Coun. Brownlee

THAT the email from NEBC Resource Municipalities Coalition dated November 9, 2015 re: Upstream Update Forum, be received; and

THAT Council authorize all Council members to attend the Upstream Update Forum in Fort St. John, BC on November 25, 2015.

CARRIED***

CD-3

***Pacific Bio

Energy re:

Canfor Pellet

and Gear O

Rama

Easement

Swap

2360.20.01

MOVED by Coun. Pfanner, SECONDED by Coun. Brownlee

THAT the email from Paul Kalil, Pacific Bio Energy dated November 10, 2015 re: Canfor Pellet and Gear O Rama Easement Swap – Council Approval Requested, be received; and

THAT Council authorize an easement in favour of the District of Chetwynd through a seven meter wide strip along the east edge of the Gear-O-Rama lot at 4876 North Access Road.

CARRIED***

CD-4
***Blue Fuel
Energy
Corporation re:
A New Vision
for Clean
Energy in BC
Document
6850.60.04

MOVED by Coun. Pfanner, SECONDED by Coun. Weisgerber

THAT the document entitled “A New Vision for Clean Energy in BC” dated November 1, 2015 from Blue Fuel Energy Corporation, be received for information.

DEFEATED

MOVED by Coun. Brownlee, SECONDED by Coun. Bassendowski

THAT the document entitled “A New Vision for Clean Energy in BC” dated November 1, 2015 from Blue Fuel Energy Corporation, be received; and

THAT Administration be directed to prepare a report summarizing principles that Council supports with regard to the energy sector and that the report be presented at a future Council Meeting for consideration.

CARRIED***

8. Correspondence – Information

CI-1
Ministry of
Environment -
Follow up
0390.20.05

MOVED by Coun. Galbraith, SECONDED by Coun. Pfanner

THAT the letter from Ministry of Environment dated October 27, 2015 re: Follow up on Recent Meeting with District of Chetwynd Representatives at the 2015 Union of British Columbia Municipalities (UBCM) Convention, be received for information; and

THAT Administration be instructed to send a letter to Minister Polak, Ministry of Environment, to request the status of the District of Chetwynd’s request for an air quality monitor to be located in Chetwynd.

CARRIED***

CI-2
MIABC
Dividend
Cheque
0230.30.12

MOVED by Coun. Pfanner, SECONDED by Coun. Deck

THAT the letter from Municipal Insurance Association of British Columbia dated October 21, 2015 re: MIABC Dividend Cheque, be received for information; and

CI-3
Spectra Energy
- Jackfish Lake
Expansion
6850.50.09

THAT the letter from Spectra Energy dated November 4, 2015 re: Jackfish Lake Expansion, be received for information; and

CI-4
UBCM – The
Compass

THAT the Compass dated November 4, 2015 re: Spill Response Forum; Convention Presentations; Funding Update; CivX 2105, be received for information; and

0230.30.02

CI-5
FCM – 2016
Annual
Conference
and Trade
Show
0390.20.06

THAT the email from Federation of Canadian Municipalities (FCM) dated October 30, 2015 re: Book Your Hotel Room for FCM's 2016 Annual Conference and Trade Show, be received for information.

CARRIED

CI-6
IUOE, Local
115 – Local
Residents &
British
Columbians
First
0230.30.01

MOVED by Coun. Pfanner, SECONDED by Coun. Brownlee

THAT the email from International Union of Operating Engineers, Local 115 dated November 7, 2015 re: Local Residents & British Columbians First, be received for information; and

THAT BC Hydro be invited to appear before Council as a delegation to provide information regarding their hiring practices and an update on Site C.

CARRIED

CI-7
New AGLG
0400.20.31

MOVED by Coun. Pfanner, SECONDED by Coun. Deck

THAT the email from Office of the Auditor General for Local Government dated November 5, 2015 re: Intro of New AGLG, be received for information.

CARRIED

9. Correspondence – Information Items

Information
Items
I-1
0550.02

MOVED by Coun. Pfanner, SECONDED by Coun. Brownlee

THAT Information Item I-1 be received for information.

CARRIED

10. Reports – Discussion

RD-1
***Business
Façade Improvement Program Grant
0360.20.11

MOVED by Coun. Galbraith, SECONDED by Coun. Brownlee

THAT the report dated November 5, 2015 re: Business Façade Improvement Program Grant prepared by the Economic Development Department, be received; and

THAT Council authorize the application to Northern Development Initiative Trust for the Façade Improvement grant program for 2016.

CARRIED ***

MOVED by Coun. Brownlee, SECONDED by Coun. Galbraith

THAT the Development Permit Fee be waived for businesses participating in the 2016 Business Façade Improvement Program.

CARRIED***

RD-2
***Temporary
Use Permit –
Aim Ventures
Inc.

Councillor Weisgerber declared a perceived conflict of interest with regard to her employment and left Tamarack Hall at 5:25 p.m.

MOVED by Coun. Pfanner, SECONDED by Coun. Bassendowski

THAT the report dated November 10, 2015 re: Temporary Use Permit – Aim Ventures Inc. prepared by Administration, be received; and

THAT Council authorize distribution of Notice of Intent to issue a Temporary Use Permit to Aim Ventures Inc. dba Aim Trucking for the purpose of allowing a temporary office trailer to be located on Lot B, DL 482, Plan 24122 (4412 Highway 97 South) for approximately one year.

CARRIED***

Councillor Weisgerber returned to Tamarack Hall at 5:26 p.m.

11. Reports – Information

RI-1
Accounts
Payable
Cheque List
1630.01

MOVED by Coun. Weisgerber, SECONDED by Coun. Brownlee

THAT the report dated November 6, 2015 re: October Accounts Payable Cheque List prepared by the Finance Department, be received; and

THAT the cheque register for the month of October 2015 totaling \$1,127,409.68 be received.

CARRIED

12. New Business

Nil

13. Question/Answer Period

Nil

14. Adjournment MOVED by Coun. Galbraith, SECONDED by Coun. Weisgerber

THAT the meeting be adjourned.

CARRIED

The meeting was adjourned at 5:27 p.m.

Carol Newsom
Director of Corporate Administration

Merlin Nichols
Mayor

Certified a true and correct copy of the Minutes of the Regular Council Meeting held on November 16, 2015 in the Tamarack Hall, Chetwynd & District Recreation Centre.

Carol Newsom
Director of Corporate Administration